1. Meeting agenda – for adoption

2. Draft Minutes and Conclusions – for adoption

3. Issues related to NFM – for discussion
   a. Director’s assessment of urgent matters and risk issues
   b. Status on programming

4. Issues related to both FMs – for discussion
   a. Routines for Annual Meeting preparations
   b. Bilateral relations
   c. MoU issues for follow up
   d. Risk management – follow up from meeting 20 Dec 2011
   e. End evaluation – comments to draft report due 10 Jan 2012
   f. Estimated payments pr 5 January for 2012 and 2013
   g. FMO organization

5. Communication and events
   a. External events and draft Communication plan 2012

6. Other issues
   a. New country fact sheet – for information

7. Next meeting