

**Republic of Latvia  
Ministry of Finance (National Focal Point)  
Financial Instruments Coordination Department**

***Annual report on the implementation  
of the Norwegian financial  
mechanism in Latvia  
December 2005 - March 2007***

**Riga, March 2007**

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## Introduction

According to the Article 5 of the “*Memorandum of Understanding on the implementation of the Norwegian financial mechanism 2004 – 2009*” (hereinafter – the MoU) as well as the Article 3.3 of the *Beneficiary State monitoring and reporting guidelines*, the Ministry of Finance, acting as the National Focal Point (hereinafter – the FP) for the implementation of the Norwegian financial mechanism (hereinafter – the financial mechanism) in Latvia, prepared the “*Annual report on the implementation of the Norwegian financial mechanism in Latvia December 2005 – March 2007*”.

The document aims to present the process of the preparation and the implementation of the financial mechanism in Latvia, displays actual state of preparations and describes activities planned for the next reporting period: April 2007 – April 2008.

This document will be discussed during the annual meeting with representatives from the donorstate – Kingdom of Norway, planned for 18 April 2007. Taking into account the requirement set out in the MoU before submission to the donorstate the report has been approved on 16 March 2007 by the Monitoring committee for the Norwegian financial mechanism and the European Economic Area (hereinafter – EEA) financial mechanism (hereinafter – the financial mechanisms).

***Preparation to the implementation of  
the financial mechanism***

## 1. 1 Work with normative acts

During the year 2006 the FP has dealt with improvement arrangements of the current normative acts determining the implementation system of the financial mechanism and with elaboration of new normative acts in order to ensure successful implementation process of the financial mechanism.

The amendments in the Cabinet of Ministers Rules No.852 "*Rules on the European Economic area financial mechanism's and the Norwegian financial mechanism's management, implementation, monitoring, control and evaluation system*" were made. The amendments have been approved in the Cabinet of Ministers on 26 September 2006. The amendments were made regarding to:

- adjustments determining that the specific form of grant assistance "*Technical assistance fund*" has to be implemented as an individual project not as a block grant;
- requirements which were set for the project promoters in the draft open call (hereinafter - OC) guidelines for the individual projects.

During the year 2006 the FP in cooperation with Intermediate bodies has made most input into the elaboration of the OC guidelines for the individual projects. In accordance with Latvian legislation the OC guidelines should be elaborated for each OC announced in particular priority area and should be approved at the level of the Cabinet of Ministers as the rules (regulations).

The elaboration process of the OC guidelines was quite time-consuming. Based on the financial mechanism's *Rules and procedures*, the financial mechanisms' guidelines and Latvian legislation the draft version of the OC guidelines "*The European Economic Area Financial mechanism and the Norwegian Financial mechanism „X” priority open call's regulations*" were elaborated by the FP and discussed in Brussels with the FMO on 19 April 2006.

The next stage of harmonization of the draft text of the OC guidelines included the discussions between the FP and the FMO (during the meeting held in Latvia on 2 June 2006) on specific evaluation criteria and particularly supported activities for each priority area.

The final approval from donorstate on the OC guidelines was received in the beginning of September 2006. The OC guidelines were approved on 20 September 2006 in the Steering committee.

The OC guidelines for individual projects within 8 priority sectors (*Protection of environment, Sustainable development, Conservation of European heritage, Health, Children with special needs, Human resources development and education, Regional policy and development of economic activity*) have been approved in the Cabinet of Ministers on 21 November 2006.

Within the priority "*Schengen*" the restricted call guidelines for individual projects (for all financing available for the priority in 2004-2009) have been approved in the Cabinet of Ministers on 27 February 2007.

At the end of the year 2006 the FP started to elaborate amendments in the Cabinet of Ministers Rules No.238 *“Procedure for planning the State budget resources for the implementation of projects financed from the European Economic Area financial mechanism and the Norwegian financial mechanism and managing of payments”*. These amendments will define more precisely provisions on a procedure of planning the state budget resources for intermediaries and end-beneficiaries for the implementation of individual projects, programmes and block grants financed from the financial mechanisms. At the moment these amendments are in a process of reconciliation in Intermediate bodies. The above mentioned amendments are planned to be approved in the Cabinet of Ministers in April 2007.

Due to the current changes in Latvian legislation the basic document which regulates all main principles and rules of the financial mechanisms must be elaborated in a form of a law and approved by the Saeima (the Legislator of the Republic of Latvia). The same situation accrued also within the implementation process of the EU Structural funds. Thereby at the end of the year 2006 the FP started to elaborate a draft law *“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”*. This law will determine:

- main principles, rules and documents of the implementation process of the financial mechanisms;
- institutions which are involved in the management of the financial mechanisms and their rights and obligations;
- procedure of the appeal and contest of decisions which are taken within the selection process of individual projects and sub-projects (at the beneficiary state level);
- as well as other issues regarding to the management of the financial mechanisms.

At the moment the above mentioned draft law is in the internal process of reconciliation with the State treasury (Paying Authority), the Central Finance and Contracting Agency, the Internal audit Department and the Legal Department of the Ministry of Finance. After the internal approval within the Ministry of Finance the draft law will be moved forward to Line ministries of the Republic of Latvia for the harmonization and after that for the approval in the Cabinet of Ministers. Finally, the last stage will be the adoption of the *“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”* by the Saeima. As previous experience shows a whole adoption process of a law takes at least six month period.

## 1.2 Managerial set-up in Latvia

### 1.2.1 The managerial set-up of the FP

The Financial Instruments Coordination Department (hereof – FICD) of the Ministry of Finance, functioning as the FP, has overall responsibility for management and monitoring the implementation of projects financed by the financial mechanism. However, in the mean time, the FICD is also a structural unit responsible for implementation of an individual project “*Technical assistance fund for 2006 – 2011*” financed by donorstates. As the same structural unit can not be responsible and maintain both - implementation and monitoring functions, it is necessary to separate implementation functions of the “*Technical assistance fund for 2006 – 2011*” from the overall monitoring functions of the financial mechanism. Splitting of the FICD into two structural units, i.e., into divisions, addressed this issue. Thereby organizational changes of the FP were introduced from 1 January 2007.

Another reason for the reorganization is a fact that the scope of tasks to be carried out by the FICD has increased due to responsibilities undertaken by the FICD as the FP. As a consequence, the existing organizational structure of the FICD hampers effective staff management. Splitting the FICD into smaller structural units would facilitate more efficient staff management and optimize internal communication flows.

From 1 January 2007 the FICD consists of two divisions: the **Implementation and Monitoring Division** (hereof – IMD) and the **Methodology and Coordination Division** (hereof – MCD). Please see a structure of the FICD in the Appendix 1.

The IMD is responsible for provision of overall implementation process of the financial mechanism and also for monitoring and supervision of the implementation of projects financed by the financial mechanism. Three employees are working at the IMD from the beginning of 2007. All staff of the IMD is directly working with issues related to the financial mechanism. It is planned that from November 2007 one employee will be back on duty in the IMD.

The MCD is responsible for day-to-day implementation and coordination of the individual project “*Technical assistance fund for 2006 – 2011*”, as well as for ensuring certain supporting functions, such as development of normative acts, draft agreements, internal procedures and reports necessary to ensure appropriate functioning of the financial mechanism management and monitoring system. Four employees are working at the MCD from the beginning of 2007. However, it is planned to hire a new employee in spring 2007 and one more employee will be back on duty from May 2007.

In order to ensure sound management of the implementation of the financial mechanism an internal procedure „*The procedure for ensuring implementation of functions of the Focal Point, the Paying Authority and the Central Finance and Contracting Agency in the implementation of the Norwegian financial mechanism and the EEA financial mechanism*” was approved by the Ministry of Finance on 12 January 2007. This internal procedure determines issues regarding to:

- conclusion of grant agreements;
- signing of cooperation agreements;

- request of advance payments and quarterly payments;
- request of the final disbursement and the preparation of the Project Completion Report;
- implementation of projects;
- preparation of the Annual reports;
- audit of the financial mechanisms;
- reporting on irregularities.

### 1.2.2 Work of the Steering committee and the Monitoring committee

#### Steering committee

Five meetings of the Steering committee were held in the reporting period. The first meeting was held on 16 December 2005. At this meeting following issues were discussed:

- approval of the draft regulations *“Regulations of the Steering Committee for the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”*;
- approval of the draft guidelines *“The European Economic Area Financial mechanism and the Norwegian Financial mechanism „X” priority open call’s regulations”*;
- determination of the timeframe for Intermediate bodies in which OC guidelines in particular priority area must be elaborated.

The second meeting of the Steering committee was held on 22 July 2006. During this meeting following documents were approved:

- *“Regulations of the Steering Committee for the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”*;
- application of the block grant *“Seed money facility”*;
- the application of the block grant *“NGO Fund”*;
- the application of the individual project *“Technical assistance fund for 2006 – 2011”*.

During the third meeting of the Steering committee (20 September 2006) following documents were approved:

- OC guidelines within eight priority areas (*Protection of Environment, Sustainable development, Children with special needs, Conservation of European heritage, Human resource development and education, Health, Judiciary, Regional policy and development of economic activity*);
- the restricted call guideline for the priority *“Schengen”*.

During the fourth meeting of the Steering committee (17 November 2006) following documents were approved:

- the application of the programme *“Technical assistance for implementation of acquis communautaire”*;
- the application of the programme *“Environmental policy integration programme in Latvia”*;
- the application of the block grant *“Short expert fund”*.



During the fifth meeting of the Steering committee (12 February 2007) following documents were approved:

- the application of the programme “*Private and public partnership development in Latvia*”;
- the application of the programme “*Cross-border cooperation*”;
- the application of the “*Scholarship block grant*”;
- the application of the “*Academic research block grant*”;
- lists of members who will be presented in the Intermediate bodies` individual projects applications` evaluation commissions.

During the sixth meeting of the Steering committee (16 March 2007) following documents were approved:

- the first OC guidelines for selection of sub-projects within the block grant “*Seed money Facility*” ;
- the first OC guidelines for selection of sub-projects within the block grant “*NGO Fund*”;
- list of members who will be presented in the Ministry of Interior individual projects applications` evaluation commission within the priority “*Schengen*”.

### **Monitoring Committee**

The first meeting of the Monitoring committee was held on 16 December 2005. During this meeting following documents were approved:

- the draft regulations “*Regulations of the Monitoring Committee for the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism*”;
- the allocation of the financial mechanisms funds for each priority area and for each specific form of grant assistance.

During the second meeting of the Monitoring committee (16 March 2007) following documents were approved:

- “*Annual report on the implementation of the EEA Financial Mechanism in Latvia December, 2005 – March, 2007*”;
- “*Annual report on the implementation of the Norwegian Financial Mechanism in Latvia December, 2005 – March, 2007*”.

### **1.2.3 Managerial set-up of Intermediate bodies regarding to open calls**

OCs for individual projects were concluded on 5 March 2007. In order to ensure the evaluation process of individual projects` applications, evaluation commissions were composed by Intermediate bodies. The administrative check of individual projects` applications received within the first OC will be carried out during March/April 2007.

### 1.3 Legal issues concerning implementation of the financial mechanism

Some difficulties related to Latvian legislation appeared in the implementation of the financial mechanism.

One legal issue is related to the approval process of the grant agreements from Latvian side. Signing and approval of international agreements in Latvia are regulated by the “*Law on International Agreements of the Republic of Latvia*”. In general an international agreement, in which one party who signs it is the Republic of Latvia, must be approved at least at the level of the Cabinet of Ministers. In the Grant offer letters received from the FMO it is stated that the signed Grant agreement must be submitted to the FMO no later than three month from the date of the Grant offer letter, but at the same time it is not stated how much time the donorstate will need for signing the Grant Agreement on its part. The procedure of approval of documents at the level of the Cabinet of Ministers is quite time consuming, therefore Latvia could face a problem with observation of the FMO’s requirement, if by the donorstate signed grant agreement arrives in Latvia only in the third month after the date of the Grant offer letter. Such situation has already aroused with the “*Technical assistance fund for 2006-2011*” when Grant Agreement (19.01.2007) was received three months later then the Grant offer letter came.

In December 2006 the FP held a meeting with the Ministry of Justice in order to find out the solution for this problem. At this meeting a common understanding was achieved, and it was agreed that in case of an individual project grant agreement the approval at the Cabinet of Ministers would not be necessary, because in case of an individual project the respective project promoter is already approved by the donorstate and the grant amount, the project activities and other conditions of the individual project are already set in the grant agreement for the respective project. At the same time in case of a block grant or a programme grant agreement the approval at the Cabinet of Ministers would be necessary, because in case of a programme or a block grant end-beneficiaries would not be selected and approved at the time of signing of the grant agreement. In order to implement the specific procedures for signing and approval of the grant agreement a special normative act must be elaborated in Latvia. Therefore a separate chapter “Conclusion of the grant agreement” has been elaborated into the draft law “*Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism*”.

The other legal issue is related to the legal form of the OC guidelines for sub-projects. Due to the current Latvian legislation these guidelines must be approved at the level of the Cabinet of Ministers as the rules (regulations). This is due to the fact, that the OC guidelines for sub-projects is a normative act which determines criteria for approval or rejection of sub-project applications submitted by third persons, meaning that administrative acts are issued based on the requirements set out in the OC guidelines. In compliance with the paragraph 15 of the law “*The structure of the Cabinet Law*” if a state institution (in Latvia these are all intermediaries of programmes or block grants) issues an administrative act, it should be based as a minimum on the rules (regulations) approved by the Cabinet of Ministers. This particular circumstance must be taken into consideration in the implementation process of programmes and block grants as well.

The third legal issue is related to the system of appeal and contest of decisions which are made within the selection process of individual projects and sub-projects. The decisions made by state institutions (in Latvia these are Intermediate bodies, the FP or intermediaries) are issued as state administration decisions (if an individual project or a sub-project promoter is a state institution) or as administrative acts (if an individual project or a sub-project promoter is a private person). A state administration decision which has been issued by one state institution can not be appealed or contested by another state institution. Meanwhile if a state institution issues an administrative act regarding a private person this decision can be appealed or contested. In general appeal and contest procedures of administrative acts in Latvia are regulated by the *“Law of Administrative Process”*. In order to implement a specific procedure for the system of appeal and contest of administrative acts which are made within the implementation process of the financial mechanism a special normative act must be elaborated in Latvia. Therefore a separate chapter *“Managing institutions’ made decisions, procedures of appeal and contest of them”* has been elaborated into the draft law *“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”*. The development of this special procedure for the financial mechanism is essential in order to determine provisions which state, that the procedure for appeal or contest of decisions made by:

- the beneficiary state regarding individual project applications will not respite further evaluation of applications by donorstate;
- the intermediary regarding sub-project applications will not respite further implementation of a programme or a block grant.

The similar appeal and contest procedure of decisions is elaborated for the EU Structural funds.

In the nearest future one more specific legal issue relating to the implementation of the financial mechanism is likely to appear. In accordance with Latvian legislation if a new normative act replaces an old one, then all normative acts which were subjected or related to this respective old normative act losses validity. Therefore when the *“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”* will come effective the FP will have to elaborate few new normative acts which will regulate issues related to the financial mechanisms, like:

- the procedure of management, monitoring, control, evaluation and audit arrangements of the financial mechanisms;
- the procedure of planning the state budget resources for the implementation of projects financed from the financial mechanisms and administration of the payments;
- the procedure of reporting on irregularities detected in the implementation of the financial mechanisms.

At the same time it has to be stressed, that the requirement of Latvian legislation on the elaboration of the law for the financial mechanisms will not anyhow change or influence the current basic system and content set for the management of the financial mechanisms.

## 1.4 Summary of audit reports for the reporting year 2006

In the autumn of the reporting year 2006 there was one system audit of the financial mechanisms' management, implementation and monitoring carried out by the EU Financed Programmes' System Evaluation Division of the Internal Audit Department of the Ministry of Finance in the FP (the FICKD). The FP received the audit report on 16 October 2006. The following recommendations were given to the FP in the above mentioned report:

- in the earliest possible time to ensure approval of the Ministry of Finance internal procedure project „*The procedure for ensuring implementation of functions of the FP, the Paying Authority and the Central Finance and Contracting Agency in the implementation of the Norwegian financial mechanism and the EEA financial mechanism*”;
- in one month time after approval of the first agreement on the implementation of the project to elaborate and to approve following internal procedures: „*The procedure for review of audit reports*”; „*Detailed procedure for reporting on irregularities with the irregularities' report template*”; „*The Central Finance and Contracting Agency prepared reports on implementation of projects and the Paying Authority prepared reports on requested and received grant from the FMO and review of completed payments*”;
- in one month time after approval of the first agreement on the implementation of the project to ensure, that there are basic requirement set and approved for the on the spot checks of projects' expenditures, as well as the procedures for documentation of results of these on the spot checks and their submission to the FP.

The first task has been already accomplished - the Ministry of Finance internal procedure No.4 „*The procedure for ensuring implementation of functions of the Focal Point, the Paying Authority and the Central Finance and Contracting Agency in the implementation of the Norwegian financial mechanism and the EEA financial mechanism*” was approved on 12 January 2007 by the Minister of the Ministry of Finance. In the mentioned document detailed procedure for reporting on irregularities together with the irregularities' report template has been incorporated, thereby partly accomplishing the second task as well.

Other internal procedures will be elaborated by the FP in one month time after the approval of the first agreement on the implementation of the project which is foreseen to be the individual project „*Technical assistance fund for 2006-2011*”. The grant agreement for the mentioned project was signed by the donorstate on 19 January 2006, but in Latvia it is planned to be approved in the Cabinet of Ministers and signed in March 2007.

## 1.5. Public awareness

Progress has been made towards publicity measures of the financial mechanism. The separate webpage [www.eeagrants.lv](http://www.eeagrants.lv) designed for the financial mechanisms continuous to be updated with all newest and most important information related to the financial mechanisms. The information as well as nearly all documentation on the webpage is still available both in Latvian and in English. The themes on the webpage have been expanded and at the moment it consists of following topics:

- General information (Types of project assistance; Financing; Steering committee; Monitoring committee);
- News;
- Documents (MoU; *Rules and Procedures*; Republic of Latvia normative acts; Grant agreement; Guidelines);
- Application form (*User guide*; *Examples of indicators*; *Advance offset mechanisms*);
- Priority sectors (Supported activities; Specific forms of grant assistance);
- Contacts;
- Open call;
- Links.

On 31 July 2006 the FP made a press release „*First project applications sent for harmonization in order to uptake the EEA and Norwegian financial mechanisms` appropriations*” (1 page) regarding first projects approved in the Steering committee for further submission to the FMO, these were the block grant *NGO Fund*, the block grant *Seed money facility*” and the individual project “*Technical assistance fund for 2006-2011*. The short description of all three projects were given and spread out to the mass media by Communication Department of the Ministry of Finance.

General publicity measures and information activities carried out in Latvia within the reporting period were mainly focused on the successful launch of the first open calls in Latvia. On 23 October 2006 the informative article „*The EEA and Norwegian financial mechanisms` open calls for projects are planned to be announced in November 2006*” (3 pages) was published in the well known public politics` portal [www.politika.lv](http://www.politika.lv). On 14 December 2006 the FP made another press release “*First open calls have been announced for the EEA and Norwegian financial mechanisms*” (10 pages) and presented it in the press conference held at the Ministry of Finance. The press conference was chaired by the minister of the Ministry of Finance, the ambassador of Norway also took part at the mentioned event and representatives from two largest national news agencies were presented - “LETA” and “BNS”, as well as representatives from some other newspapers.

The enormous work was done by line ministries in cooperation with the FP in the field of organization of informative seminars regarding the first OC. Seminars were overcrowded, instead of one seminar some Intermediate bodies had to make even 3 or 5 seminars in their priority area due to overwhelming interest from potential applicants. More detailed overview of seminars held in Latvia in connection with OCs including information about the organizer, the topic, the date, the place as well as the target audience of seminars can be seen in the Appendix 2.

***Progress made towards the projects  
selection***

## 2.1 First open call for individual projects

During the financial mechanism implementation time, the year 2004 - 2009, it is planned to announce two OCs for individual projects in Latvia.

On 21 November 2006 the Cabinet of Ministers approved the following OC guidelines for individual projects:

- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Protection of the environment” priority open call’s regulations;*
- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Sustainable development” priority open call’s regulations;*
- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Conservation of European heritage” priority open call’s regulations;*
- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Health” priority open call’s regulations;*
- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Children with special needs” priority open call’s regulations;*
- *The European Economic Area Financial mechanism and the Norwegian Financial mechanism „Human resource development and education” priority open call’s regulations;*
- *The Norwegian Financial mechanism „Judiciary” priority open call’s regulations;*
- *The Norwegian Financial mechanism „Regional policy and development of economic activity” priority open call’s regulations.*

A huge work load has been done before the first OC could be launched in Latvia, but nevertheless on 5 December 2006 the OC announcement was placed in three newspapers: Latvian official newspaper “Latvijas Vestnesis” and two largest newspapers in Latvia – “Diena” and “Latvijas Avize”, as well as on [www.eeagrants.lv](http://www.eeagrants.lv), [www.eeagrants.org](http://www.eeagrants.org) and webpages of Intermediate bodies, which were announcing the OCs in their priority area ([www.vidm.gov.lv](http://www.vidm.gov.lv), [www.km.gov.lv](http://www.km.gov.lv), [www.vm.gov.lv](http://www.vm.gov.lv), [www.bm.gov.lv](http://www.bm.gov.lv), [www.izm.gov.lv](http://www.izm.gov.lv), [www.tm.gov.lv](http://www.tm.gov.lv), [www.rapl.gov.lv](http://www.rapl.gov.lv), [www.iem.gov.lv](http://www.iem.gov.lv)). Please find the OC announcement text in the Appendix 3.

Potential applicants within OCs could be all legal entities registered in the Republic of Latvia and operating in the public interests. Partners from Latvia and EEA countries were welcomed to participate in projects. The applications had to be submitted to the Intermediate bodies in English.

The length of the first OC was three month. On 5 March 2007 the OC was successfully closed. Please find the overview of the project identification process and the key results of the first OC in the table bellow:

Table 1

Priority area	Number of projects received	Grant available in the 1 <sup>st</sup> OC (EUR)	Grant applied for (EUR)	Oversubscription rate	Average grant applied for per project (EUR)
Protection of the environment	28	1 712 070	14 822 797	8,7	529 386
Sustainable development	20	1 421 200	10 688 320	7,5	534 416
Conservation of European heritage	24	1 641 200	12 998 676	7,9	541 612
Health	37	2 368 335	19 517 042	8,2	527 488
Children with special needs	15	897680	6 238 840	6,9	415 293
Human resource development and education	56	2 221 180	27 547 373	12,4	491 917
Judiciary	14	3 581 360	3 144 075	3,0	755 155
Regional policy and development of economic activity	24	3 231 120	14 475 206	4,5	603 134
<b>Total:</b>	<b>218</b>	<b>17 074 145</b>	<b>116 860 419</b>	<b>6,8</b>	<b>536 057</b>

More detailed overview including the full title, the grant applied for as well as the applicant names of within OCs received projects can be find in the Appendix 5 and exhaustive statistical data showing the results of the first OC can be find in the Appendix 6.

In the previous annual meeting the donorstate accepted that Latvia due to specifics of the *Schengen* priority will announce the restricted call in the particular priority. On 27 February 2007 the Cabinet of Ministers approved the *Schengen* priority restricted call guidelines for individual projects – “*The Norwegian Financial mechanism „Schengen” priority restricted call’s regulations*”.

On 20 March 2007 the Ministry of Interior announced the restricted call by sending a written invitation to the potential project applicants, as well as by placing an announcement of the call on its webpage [www.iem.gov.lv](http://www.iem.gov.lv) and Latvian webpage of the financial mechanisms [www.eeagrants.lv](http://www.eeagrants.lv). Please find the restricted call announcement text in the Appendix 4. The length of the restricted call will be the same as for OCs already announced and closed in Latvia, i.e., three months; therefore the deadline for applicants is set on 20 Jun 2007.

Potential applicants within *Schengen* priority restricted call can be the State Police, the Information Centre of the Ministry of Interior and the Ministry of Foreign Affairs. Partners within this call could be state administration authorities of the Republic of



Latvia or legal persons registered in the EEA countries, which within their competence shall ensure implementation of the activities related with the *Schengen Convention*. The applications have to be submitted to the Ministry of Interior in English.

In compliance with the MoU it is planned to carry out the evaluation of individual projects approximately in three months time in Latvia, afterwards the list of prioritized applications, as well as the reserve list will be approved in the Steering committee and submitted along with project applications to the FMO.

The second OC in Latvia is planned to be launched at the very end of the year 2007 or in the beginning of the year 2008. The timing of the call depends on the date when the FP will receive the last *Grant offer letter* for individual projects forwarded for approval to the FMO after the first OC. As the second OC will also be the last one in Latvia the financial mechanisms' grant remaining after the first OC should be calculated before the second OC is announced.

The division of the grants from the financial mechanisms is set between OCs so that within the first OC approximately 60% of the grant for individual projects is made available and within the second one – 40%. Please see exact amounts available in each OC for each priority area for both financial mechanisms in the table below:

*Table 2*

<b>Priorities set out in the Annex B of the MoU</b>	<b>Open call No.1</b>	<b>Open call No.2</b>
Protection of the environment	1 712 070	1 141 380
Sustainable development	1 421 200	947 470
Conservation of European heritage	1 641 200	1 094 140
Health	2 368 335	1 578 890
Children with special needs	897 680	598 450
Human resource development and education	2 221 180	1 480 790
Judiciary*	3 581 360	2 387 570
Regional policy and development of economic activity*	3 231 120	2 154 085
<b>Total grant available within OCs for individual projects</b>	<b>17 074 145</b>	<b>11 382 775</b>
Schengen* (Only single restricted call in 2007)	2 881 640	0

\* *Financed just from the Norwegian financial mechanism.*

## 2.2 Programmes and block grants within priority areas

In the previous annual meeting the donorstate accepted that Latvia due to the specific conditions of the priority *Cross-border activities* will have single programme for all sum available for the mentioned priority, and that Latvia will have no OCs for individual projects in this priority area.

The Ministry of Regional Development and Local Governments (hereinafter – the MoRDLG) was suggested as a candidate of the intermediary for the “***Cross-border cooperation programme***”. On 1 August 2006 it was approved by the FMO letter stating that the MoRDLG is assigned as the intermediary of the programme.

On 12 February 2007 participants of the Steering committee have reviewed the application of the *Cross-border cooperation* (hereinafter – the CBC) *programme* and have given the recommendation to the FP on the approval of this programme application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 6 March 2007.

The overall objective of the *CBC programme* is to achieve harmonious and sustainable development of the cooperation areas and to ensure better socio-economical cohezon of the region. The *CBC programme* will support innovative approaches in priority areas 1-9 outlined in the MoU.

The eligible applicants of the programme can be national, regional and local public authorities as well as any legal body governed by public or private law. Applicant must have as a minimum one eligible partner from a border region of neighboring country, other partners from Latvia can also be involved.

The total amount available for the *CBC programme* is planned to be **2 741 047 EUR** of which 85% (**2 329 890 EUR**) will provide the financial mechanism and 15% (411 157 EUR) will be co-financed from Latvian state budget. The planned programme's start date is November 2007, and the duration of it is planned to be 41 month.

It is foreseen that small scale and large scale sub-projects will be implemented within the *CBC programme*. Small scale sub-projects will include mostly soft activities, and large scale sub-projects besides soft component will include also infrastructure or investment component. The amount of grant for small scale sub-projects will be 5 000 – 50 000 EUR and for large scale sub-projects including infrastructure – 50 000 – 500 000 EUR. The maximum duration of the sub-projects is planned 18 months. With reference to re-granting of sub-projects it must be added that at least 15% shall be co-financed from the resources of applicant and partners and then up to 85% will be financed from the programme resources.

There will be one OC for proposals announced during the *CBC programme* implementation, and it is planned to be launched in the end of the year 2007.

In the previous annual meeting the donorsstate accepted that Latvia will have single block grant within the priority *Technical assistance* for all sum available for the

mentioned priority, and that Latvia will have no OCs for individual projects in this priority area.

The Ministry of Justice was suggested as a candidate of the intermediary for the block grant *“Technical assistance for the implementation of **acquis communautaire**”* (hereinafter – the Technical assistance block grant). On 20 April 2006 it was approved by the FMO letter stating that the Ministry of Justice is assigned as the intermediary of the block grant.

On 17 November 2006 participants of the Steering committee have reviewed the application of the *Technical assistance block grant* and have given the recommendation to the FP on the approval of this block grant application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 13 December 2006.

The overall objective of the block grant is to offer possibilities of the problem solution that ensures well timed and qualitative implementation and transportation of *acquis communautaire*, improving methodology of implementation of *acquis communautaire* and developing adequate mechanisms that ensure effective implementation of coordination and control process.

The eligible applicants of the block grant can be state institutions as well as other companies (private and public sector bodies).

The total amount available for the *Technical assistance block grant* is planned to be **552 805 EUR** of which 85% (469 884 EUR) will provide the financial mechanism and 15% (82 921 EUR) will be co-financed from Latvian state budget. The planned block grant's start date is July 2007, and the duration of it is planned to be 36 months.

The amount of grant for sub-projects will be in the range of 170 000 EUR – 350 000 EUR. The minimum duration of sub-project will not be limited and the maximum is planned to be 22 months. With reference to re-granting of sub-projects it must be added that at least 10% shall be co-financed from the resources of applicant and then up to 90% will be financed from the block grant resources.

There will be one OC for proposals announced during the *Technical assistance block grant* implementation, and it is planned to be launched in September 2007.

During the reporting period the FP and the donorstate agreed on implementing one programme concerning development of public and private partnership besides individual projects within the priority *Regional policy and development of economic activity*.

The state agency “Latvian Investment and Development Agency” was suggested as a candidate of the intermediary for the programme *“Promotion of development of public and private partnership in Latvia”* (hereinafter – the PPP programme). On 14 July 2006 it was approved by the FMO letter stating that the Latvian Investment and Development Agency is assigned as the intermediary of the programme.

On 12 February 2007 participants of the Steering committee have reviewed the application of the *PPP programme* and have given the recommendation to the FP on the approval of this programme application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 28 February 2007.

The overall objective of the programme is to introduce alternative ways of financing, construction and operation of public infrastructure in order to improve access, quality and efficiency of public services both at the national and at the regional level in Latvia.

The eligible applicants of the programme can be public authorities: central government institutions (ministries) and regional or local municipalities. Partnerships can be established with public entities which are subordinated to government institutions or municipalities (like government agencies, educational establishments) and private entities, subordinates to or owned by eligible applicants (like public utility enterprises). Professional associations can establish partnership with eligible applicants as well.

The total amount available for the *PPP programme* is planned to be **2 111 845 EUR** of which 85% (1 795 068 EUR) will provide the financial mechanism and 15% (316 777 EUR) will be co-financed from Latvian state budget. The planned programme's start date is November 2007, and the duration of it is planned to be 36 months.

The maximum duration of one subproject can not exceed 10 calendar months. The completion date of a subproject can not exceed 1 March 2009 for the first OC and 1 May 2010 for the second OC.

There will be two OCs for proposals announced during the *PPP programme* implementation, and they are planned to be launched in January 2008 and March 2009.

The amount of grant for sub-project for elaboration of PPP feasibility study will be in the range of 30 000 EUR – 250 000 EUR, at the same time the amount of grant for sub-project for elaboration of procurement documentation will be in the range of 20 000 EUR – 250 000 EUR. The minimum duration of sub-project will not be limited and the maximum is planned to be not more than 10 months. With reference to re-granting of sub-projects it must be added that at least 10% shall be co-financed from the resources of applicant and then up to 90% will be financed from the programme resources.

In order to get an overview of the split funding for programs and block grants (Annex B and Annex C of MoUs) planned to be financed from financial mechanisms please see Appendix 6.

## 2.3 Specific forms of grant assistance

Annex C of the MoU describes specific forms of grant assistance determined for the financial mechanism in Latvia and they are as follows:

- NGO fund;
- Scholarship block grant;
- Technical assistance fund;
- Seed money facility;
- Short term expert fund.

### NGO Fund

The Society Integration Foundation (hereinafter – the SIF) was suggested as a candidate of the intermediary for the NGO Fund. The donorstate approved the SIF as the NGO Fund intermediary in the previous Annual meeting on 7 December 2005.

On 24 July 2006 participants of the Steering Committee have reviewed the application of the NGO Fund and have given the recommendation to the FP to move forward this block grant application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 27 July 2006.

On 17 January 2007 the NGO Fund was approved by the donorstate and on 16 March 2007 the Grant Agreement was signed by the donorstate.

The overall objective of the NGO Fund is to strengthen civil society in Latvia and to provide support for regular NGOs activities stated in NGOs long term action plans and annual work programmes and support for NGOs capacity strengthening measures as well as for implementation of projects in priorities of the financial mechanism.

The eligible applicants of the block grant can be the societies or foundations (i.e. voluntary organizations, organizations acting for the benefit of a wider society) or social partners (i.e. employer's established societies or foundations, trade unions).

Total amount available for the NGO Fund is **5 850 744 EUR** of which 85% (4 973 132 EUR) will provide the financial mechanisms and 15% (877 612 EUR) will be co-financed from Latvian state budget. The grant requested from the SIF by the end-beneficiary can not exceed 90% of total eligible sub-project's costs. The NGO Fund will support activities within a framework based on three measures:

- NGO activity support measure;
- NGO capacity strengthening measure;
- NGO project measure.

The first OC for each of three measures is planned in April 2007. On 16 March 2007 the OC guidelines for sub-projects selection in each above described measure were approved in the Steering committee. It is planned to organize a launching conference on 2 April 2007 at the same time distributing elaborated brochures about the NGO Fund.

The financing of sub-projects within **the first measure** will be granted only with condition that a long term activity plan (work programme) will be implemented. Within this measure projects submitted in partnership will not be supported. Total indicative amount that will be available within the framework of this measure is 40% of total grant amount, which is 2 106 268 EUR. The maximum duration of the sub-project will be 38 months, while the minimum – one year. The grant amount for one work programme (action) to be financed under the first measure will be as follows:

Table 3

Activity	Min (EUR)	Max (EUR)
1. 2007 work programme	8 000	20 000
2. 2008 work programme	9 600	24 000
3. 2009 work programme	9 600	24 000
4. 2010 work programme	11 200	28 000

The project applications submitted within **the second measure** should consist from the NGO long-term action plan for at least next five years period and the NGO capacity strengthening project. Action plan has to be related with one or more of the financial mechanism priority fields. Total indicative amount that will be available within the framework of this measure is 20% of total grant amount, which is 1 053 134 EUR. The minimal amount of the sub-project grant will be 5 000 EUR and the maximal – 30 000 EUR. The maximum duration of the sub-project will be 18 months, while the minimum – not limited.

The aim of **the third measure** is to support NGOs in the project implementation. This measure is not aimed at providing financing of the NGO Fund towards other organizations. Total indicative amount that will be available within the framework of this measure is 40% of total grant amount, which is 2 106 268 EUR. The minimal amount of the sub-project grant will be 8 000 EUR and the maximal – 100 000 EUR. The maximum duration of the sub-project will be two years, while the minimum – not limited.

### Scholarship block grant

The Academic programme agency (hereinafter – the APA) was suggested as a candidate of the intermediary for the Scholarship block grant. On 28 August 2006 it was approved by the FMO letter stating that the APA is assigned as the intermediary of the Scholarship block grant.

On 12 February 2007 participants of the Steering Committee have reviewed the application of the Scholarship block grant and have given the recommendation to the FP on the approval of this block grant application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 21 February 2007.

The planned block grant's start date is January 2008 and the duration of it will be 40 months.

The overall objective of the Scholarship block grant is to contribute to human resource development and education by expansion of knowledge base and promotion of cooperation and partnerships between Latvia and EEA/EFTA countries. The eligible

applicants of the Scholarship block grant can be teachers, lecturers, education management staff as well as the first or last term students and students who are studying to become teachers or young graduates.

The total amount available for the Scholarship block grant is **1 755 224 EUR** of which 85% (1 491 940 EUR) will provide the financial mechanisms and 15% (263 284 EUR) will be co-financed from Latvian state budget.

Under one of the a-projects' activities it is planned that students from 6 months up to one year are going to study Bachelor, Master or Doctoral programme studies in Norway, Iceland or Liechtenstein. The minimal amount of the sub-project grant available for these mobilities will be 5000 EUR and the maximal – 30 000 EUR. Under other activity it is planned that teachers, lecturers and education management staff will have a possibility to exchange their experience and expertise about the academic and research work and to take part in professional courses, conferences, delivering lectures and presentations in EEA/EFTA countries. The duration of this mobility is planned from one week up to 6 weeks, and the minimal amount of the grant will be 1600 EUR and the maximal – 4000 EUR. The third activity will provide support for teachers of any subject whose language skills are good enough to have their assistantship in the EEA/EFTA countries. The duration of this mobility is planned from 3 months up to one year, and the minimal amount of the grant will be 5400 EUR and the maximal – 18 000 EUR.

With reference to financing of sub-projects it must be added that no co-financing from end-beneficiaries is required, only in case, where expenses of end-beneficiaries will exceed the allocated grant amount per subproject, they will be requested to invest their own money.

## **Technical assistance fund for 2006-2011**

The Ministry of Finance as the FP is responsible institution for the implementation of the Technical assistance fund for 2006-2011.

On 24 July 2006 participants of the Steering Committee have reviewed the application of the individual project “Technical assistance fund for 2006-2011” and have given the recommendation to the FP on the approval of the application for receiving the grant from the financial mechanisms. The Ministry of Finance has submitted the application together with the FP's reasoned opinion to the FMO on 27 July 2006.

Technical assistance fund for 2006-2011 was approved by donorstate on 20 October 2006. The project is planned to be implemented starting from March 2007 till December 2011 inclusive. The FP has received by donorstate signed grant agreement in 19 January 2007 and at the moment is preparing the grant agreement for approval by the Cabinet of Ministers.

Total amount of the fund is **1 396 618 EUR** of which 85% (1 187 125 EUR) will provide the financial mechanisms and 15% (209 493 EUR) will be co-financed from Latvian state budget. The eligible institutions for the funding will be the FP, including the Central Finance and Contracting Agency, and Intermediate bodies responsible for the priorities determined in the Annex B of the MoU.

Technical assistance fund for 2006-2011 is meant to ensure successful implementation of the financial mechanism and to stimulate the achievement of objectives of the financial mechanism by providing the funding for activities related to additional management systems specially established for the financial mechanism and for promotional and information activities, evaluation of projects' applications, organization of meetings and committees, translation of documents and carrying out audits.

## **Seed money facility**

The SIF was suggested as a candidate of the intermediary for the Seed money facility. The donorstate approved the SIF as the Seed money facility intermediary in the previous Annual meeting on 7 December 2005.

On 24 July 2006 participants of the Steering Committee have reviewed the application of the Seed money facility and have given the recommendation to the FP on the approval of this block grant application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 27 July 2006.

The application of the Seed money facility was approved by the donorstate on 9 January 2007 and on 16 March 2007 the Grant Agreement was signed by the donorstates.

The overall objective of the Seed money facility is to facilitate development of project ideas within the priorities of the financial mechanism and to support the preparation of the projects' applications which contain innovative approaches, complex project themes and the establishment of new partnerships created for the purpose of designing new projects.

The eligible applicant can be public administration or municipal body, its institution or agency, state or municipality established educational institution, state scientific institution, state agency, society, foundation or enterprise which is established and registered as legal entity in Latvia. Since the Seed money facility will support establishment of new partnerships with intention to prepare a project application, partnerships among two or more organizations are welcomed.

There will be just one OC announced in April 2007, and it will last two months. On 16 March 2007 the OC guidelines for sub-projects selection in each above described measure were approved in the Steering committee. It is planned to organize a launching conference on 30 March 2007 at the same time as the NGO fund launching conference will be held.

Total amount available for the Seed money facility is **585 074 EUR** of which 85% (497 313 EUR) will provide the financial mechanisms and 15% (87 761 EUR) will be co-financed from Latvian state budget. The amount of one sub-project is planned to be in range from 5 000 EUR to 20 000 EUR. The grant requested from the SIF by the end-beneficiary can not exceed 90% of total eligible sub-project's costs. There are no restrictions on the minimum duration of subprojects. The latest time for conclusion of



subprojects will be the date of closing of the second Ocl in Latvia for individual projects.

### **Short term expert fund**

On 28 July 2006 it was approved by the letter of the FMO that the State regional development agency (hereinafter - the SRDA) is assigned as the intermediary of the Short term expert fund.

On 17 November 2006 participants of the Steering Committee have reviewed the application of the Short term expert fund and have given the recommendation to the FP to move forward this block grant application for receiving grant from the financial mechanism. The FP has submitted the application together with its reasoned opinion to the FMO on 20 December 2006. On 27 February 2007 a representative from the SRDA visited the FMO in order to discuss a draft "Fund set up" and other issues related with the particular block grant before the Grant offer letter from the FMO has been sent out.

The block grant's activities are planned to start in September 2007 and the duration of it is planned to be 36 months.

The general objective of the block grant is to strengthen capacity of mainly public sector institutions and NGOs by attracting competent experts and providing opportunities in order to develop partnerships and cooperation between Latvia and Norway. In order to achieve the above mentioned objective, eligible activities within the block grant involve research, analyses, feasibility studies, including publishing of the results, seminars and workshops on themes of common interests for exchange of experience, working visits by Latvian experts to Norway and bilateral or multilateral working groups.

The eligible applicants can be state institutions, state public agencies, municipalities, municipal authorities, municipal public agencies, state or municipal higher education institutions, state or municipal research institutions and NGOs. Applicants may act individually or in partnership with other eligible participants.

Total amount available for the Short term expert fund is **1 290 859 EUR** of which 85% (1 097 230EUR) will provide the financial mechanism and 15% (193 629 EUR) will be co-financed from Latvian state budget. The amount of one sub-project can not be less than 1 000 EUR and can not exceed 50 000 EUR. An applicant can submit more than one project proposal, but the total sum of the grant requested can not exceed 75 000 EUR. Although the maximum duration of a sub-project can not exceed nine months, the minimal duration is not limited. The applicant must co-finance the sub-project accordingly: the block grant fund covers up to 85%, at least 15% shall be co-financed from the resources of the applicant.

The main financial data of all specific forms of grant assistance are presented in the table below:

*Table 4*

<b>Title</b>	<b>Intermediary or applicant</b>	<b>Grant from donorstates (EUR)*</b>	<b>15% co-financing from the state budget (EUR)</b>	<b>Total amount of the Fund (EUR)</b>	<b>End-beneficiary co-financing (%)</b>
NGO Fund	Social Integration Foundation	4 973 132	877 612	5 850 744	10
Scholarship block grant	Academic Programme Agency	1 491 940	263 284	1 755 224	0
Technical assistance fund for 2006-2011	Ministry of Finance	1 187 125	209 493	1 396 618	15
Seed money facility	Social Integration Foundation	497 313	87 761	585 074	10
Short term expert fund	State Regional Development Agency	1 097 230**	193 629	1 290 859	15
<b>Total</b>		<b>9 246 740</b>	<b>1 631 778</b>	<b>10 878 518</b>	

\* *EEA and Norwegian financial mechanisms together*

\*\* *Only Norwegian financial mechanism.*

***Planning for the next reporting period***

### 3. 1. The work plan

Latvian action plan for April 2007 – April 2008 is presented in the table below:

Table 5

Scope	Task	Quarter			
		II 2007	III 2007	IV 2007	I 2008
Programming the use of financial resources	Preparation and submission of the block grant application <i>“Strengthening of civil society and society integration”</i>	X			
	Preparatory works for launching the second OC for submission of individual projects; Elaboration and approval (in the Cabinet of Ministers) of the individual projects` second OC guidelines in the following priority areas: Protection of the environment; Sustainable development; Conservation of European heritage; Health; Children with special needs; Human resource development and education; Judiciary; Regional policy and development of economic activity			X	
Building the implementation system	Elaboration of the draft law <i>“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”</i> and reconciliation of it with all involved institutions; approval of the draft law by the Cabinet of Ministers	X			
	The approval of draft law <i>“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”</i> in the Saeima		X		

	Elaboration and approval of the procedure on: management, monitoring, control, evaluation and audit arrangements of the financial mechanisms; planning the state budget resources for the implementation of projects financed from the financial mechanisms and administration of the payments; reporting on irregularities detected in the implementation of the financial mechanisms			X	
The first OC for individual project proposals	The evaluation of individual project applications performed by the intermediate bodies` evaluation commissions (administrative and qualitative check as well as evaluation of specific criteria (were applicable))	X			
	The FP sends to the FMO in Latvia prioritized individual project applications together with the FP`s reasoned opinion		X		
	Restricted call for individual project proposals within the <i>Schengen</i> priority (3 months)	X			
	The evaluation of individual project applications received within the <i>Schengen</i> priority performed by the evaluation commission of the Ministry of Interior (administrative and qualitative check)		X		
Calls for sub-project proposals	Announcement of the first OC within the “ <i>Cross-border cooperation programme</i> ”			X	
	Announcement of the first OC within the block grant “ <i>Technical assistance for the implementation of acquis communautaire</i> ”		X		
	Announcement of the first OC within the programme “ <i>Promotion of development of public or private partnership in Latvia</i> ”				X

	Announcement of the first OC within the “ <i>NGO Fund</i> ”	X			
	Announcement of the second OC within the “ <i>NGO Fund</i> ”			X	
	Announcement of the first OC within the “ <i>Scholarship block grant</i> ”				X
	Announcement of the first OC within the “ <i>Seed money facility</i> ”	X			
	Announcement of the first OC within the “ <i>Short term expert fund</i> ”		X		
The second OC for individual project proposals	Launching the second OC for individual project proposals (3 months)				X

### 3. 2. The audit plan

Latvian audit plan for January – December 2007 is presented in the table below:

*Table 6*

No.	The auditor		Time of audit		Title of audit
1.	Ministry of Culture	Internal Audit Division	01.02.2007	31.03.2007	System audit on the implementation of the Intermediate body's functions regarding administration of financial resources from the financial mechanism
2.	Ministry of Finance	Financial Instrument Coordination Department, Methodology and Coordination Division	01.07.2006	01.09.2006	System audit of the financial mechanism's management, implementation and monitoring in th 3 or 4 Intermediate bodies
3.	External auditors hired by the FP	Internal Audit Department, Audit Division of EU Financed Programs and Projects	20.08.2007	26.10.2007	System audit of the financial mechanism in the Central Finance and Contracting Agency
4.	Ministry of Finance	Internal Audit Department, Audit Division of EU Financed Programs and Projects	19.11.2007	28.12.2007	On the spot checks of the financial mechanism projects` expenditures

### 3.3. The publicity plan

General publicity measures and information activities carried out in Latvia within the reporting period are presented in the table below:

Table 7

Time	Type of activities undertaken and short description	The target group(-s) for activities	Result of impact
II quarter of 2007	<i>Press release</i> Information about the results of the first OCs spread to mass media (number of projects received, grant applied for, oversubscription rate etc.)	General public	Announcement of the results of first OC to the society; The public interest on financial assistance provided by EFTA member states to the new EU member states including Latvia facilitated
	<i>Web page</i> Information placed in <a href="http://www.eeagrants.lv">www.eeagrants.lv</a> and spread to mass media about interest of applicants showed during the first OCs (the number of applications received within each priority area, the total grant applied for, the most interested groups of applicants etc.)	General public	The latest information accessible for the general public and all institutions involved in the management of the financial mechanism
	<i>Printed materials</i> Publishing of booklets and posters by the Ministry of Finance	General public and specific target groups (Materials will be available for all involved institutions for distribution within seminars and other events)	Information available about the possible assistance from the financial mechanism
III quarter of 2007	<i>Web page</i> Update of the webpage providing detailed information on the financial mechanism's issues for potential	General public	The latest information accessible for the general public and all institutions involved in the management of the financial mechanism



	applicants in Latvian and English		
IV quarter of 2007	<p><i>Seminars</i> Informative seminars will be organized by Intermediate bodies and the FP with presentations about filling in the application form, eligibility of expenditures, disbursement procedures.</p>	General public	Increased public awareness in the elaboration of project applications, which will be submitted to Intermediate bodies within the second OC
	<p><i>Launching of the second OC</i> Placement of the announcements on 2<sup>nd</sup> OCs in all priorities will be done by the Ministry of Finance. It is planned to place announcements in three newspapers</p>	General public	Information for the potential applicants about the possible assistance from the financial mechanism available within the second OC
	<p><i>Web page</i> Update of the webpage providing detailed information on the financial mechanism's issues and latest news about the second OC for potential applicants in Latvian and English</p>	General public	Latest information accessible for the general public and all institutions involved in the management of the financial mechanism
	<p><i>Press release</i> Information about the announcement of the second OCs spread to mass media</p>	General public	The public interest on financial assistance provided by EFTA member states to the new EU member states including Latvia facilitated
	<p><i>Press conference</i> About the second OCs</p>	Mass media representatives	The public interest on financial assistance provided by EFTA member states to the

			new EU member states including Latvia facilitated
I quarter of 2008	<i>Seminars</i> Informative seminars will be organized by Intermediate bodies and the FP with presentations about filling in the application form, eligibility of expenditures, disbursement procedures.	General public	Increased public awareness in the elaboration of project applications, which will be submitted to Intermediate bodies within the second OC procedure
	<i>Web page</i> Update the website providing detailed information on financial mechanisms issues and latest news on 2 <sup>nd</sup> OC for potential applicants in Latvian and English	General public	Latest information accessible for the general public and all institutions involved in the management of the financial mechanism

## Conclusions

All actions of the FP and other institutions responsible for the implementation of the financial mechanism in Latvia undertaken in the reporting period from December 2005 till March 2007 were concentrated on the preparation of the first OC, building up implementation and project evaluation system and launching promotion and information activities connected with the first OC. The need to conduct wide consultations over drafts of the OC guidelines for each particular priority area with all the interested parties, continuous preparatory work on the side of the donorstate (preparations of new guidelines and amendments of the existing ones) as well as in the financial mechanism implementation involved staff rotation determined relatively long period till the first financial mechanism OC in Latvia could be launched.

The first OC was closed in the end of this reporting period thus it has not been possible to assess the implementation of the financial mechanism and reaching the objectives of the financial mechanism, nevertheless the statistical results of the first OC are included in this report. Also cross-cutting issues such as sustainable development, gender equality, good governance or bilateral co-operation will be subject of the future reports.

Despite the necessity to continue programming and system work by preparing the *“Law of the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism”*, actions of the institutions involved in the financial mechanism in the next reporting period will be concentrated on tasks related to the evaluation of projects received within the first OC, selection of the projects to be forwarded to the FMO, preparatory works for launching the second OC and in the next time perspective monitoring, control and audit of implemented projects.

## Lessons learnt

### *Open calls*

- The second OC in Latvia is planned to be launched at the very end of the year 2007 or in the beginning of the year 2008. The timing of the second OC in Latvia depends on time when the FP will receive Grant offer letters for individual projects from the first OC from the FMO. As the second OC will also be the last one in Latvia, therefore the financial mechanisms' grant remaining after the first OC in each priority should be calculated before the second OC is announced for each priority. In order to speed up the implementation process and to raise contracted amounts in the earliest possible time, the FP would propose to announce the second OC priority by priority, but not in all priority areas simultaneously as it was done with the first OC. Already at this stage it can be foreseen that the FP will receive project applications evaluated by Intermediate bodies' evaluation commissions in each priority in different times (the difference could be even a couple of months), therefore project applications received within the first OC will be forwarded to the FMO priority by priority and in different time frame mostly depending on work load differences in each Intermediate body (number of applications received within the OC).
- The enormous work was done by line ministries in cooperation with the FP in the field of organization of informative seminars regarding the first OC. In spite of having exhaustive presentation about filling in the application form in each informative seminar, the quality of most applications after the initial administrative screening turned out inadequate. It has turned out that the application itself is very complicated for potential applicants. Nevertheless the FP before and during the second OC intends to organize similar informative seminars in cooperation with line ministries including the topic about filling in the application form and also stressing lessons learned after the first OC regarding main mistakes made by applicants in application forms.

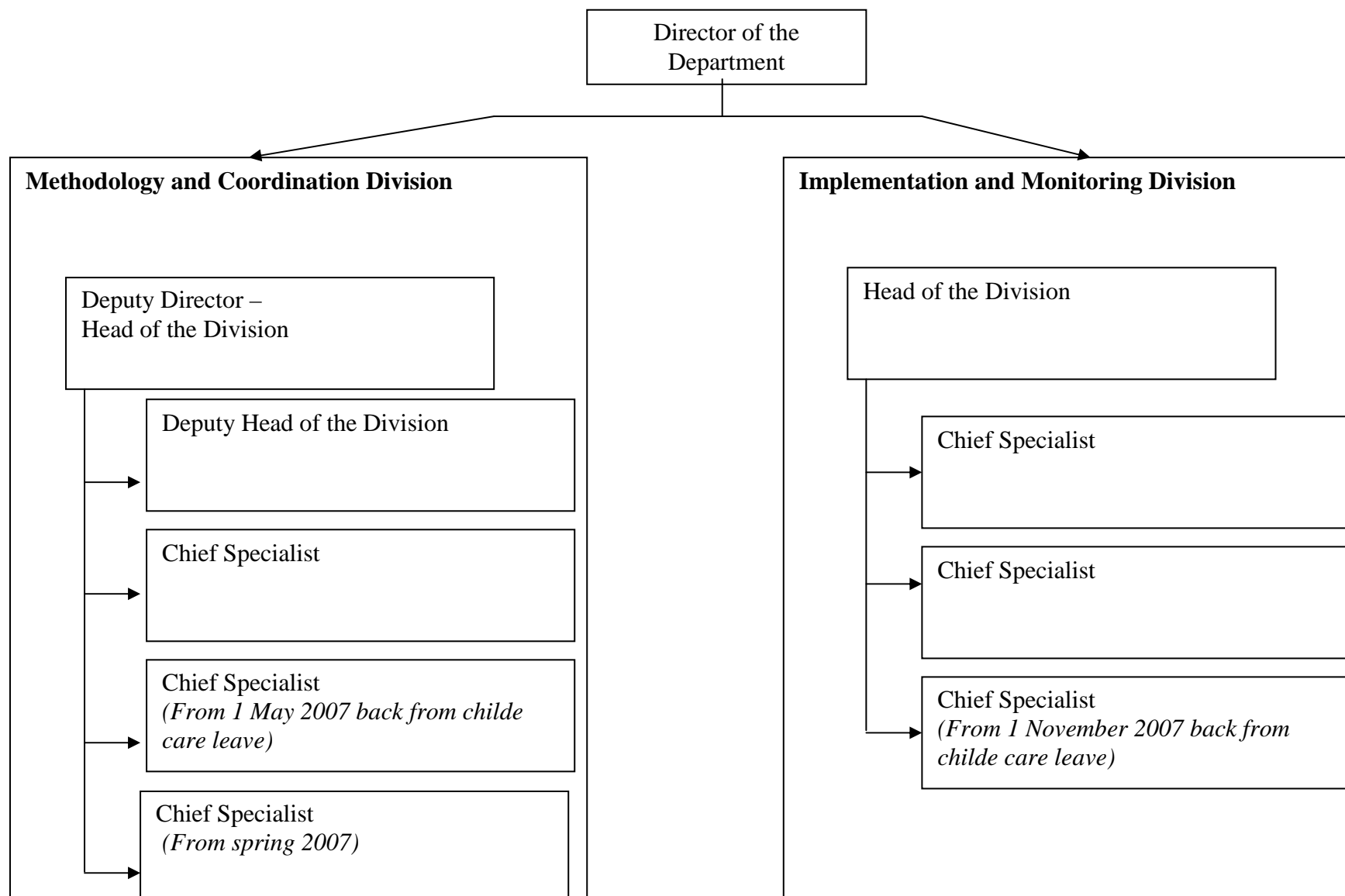
### *Grant agreements*

- It has been stated within Grant Offer Letters that the signed Grant agreement must be submitted to the FMO no later than three month from the date of the Grant offer letter, but at the same time it is not stated how much time donorstates will usually need for signing the Grant Agreement on their side. As long as the Law on the financial instruments will not be in force Grant agreements in Latvia have to be signed at the level of Cabinet of Ministers. The procedure of approval of documents at the level of the Cabinet of Ministers is quite time consuming and it is not possible to predict the time necessary for that because it does not depend from the FP, but from State Chancellery, therefore Latvia could face a problem with observation of the FMO's requirement. There might be two ways of solving this issue, whether the signing process of Grant agreements take less time than it was till now on donorstates part or the three month period should be extended for the time being while *the Law on the financial instruments*, in which it is planned to determine

that Grant agreements do not have to go through approval in the Cabinet of Ministers, is still in process of approval.

- From the previous experience it can be seen that by donorstates signed Grant agreements sometimes have some inaccuracies which would preferably be eliminated before the Grant agreements come into force. Therefore the FP would like to propose that in future the FMO sends the draft Grant Agreements to the FP electronically for initial review before the signing on donorstates side is made.

## Structure of Financial Instrument Coordination Department



### List of informative seminars

Organizer	Theme	City	Date	Target audience
Riga planning region/EU Structural Funds Information Centre (EUSFIC) of Riga planning region	Implementation of EEA and Norwegian Financial Mechanism in Latvia 2004 -2009	Riga	9.10.2006.	Local authorities of Riga region
Development agency of Kurzeme planning region/EUSFIC of Kurzeme planning region	EEA and Norwegian Financial Mechanism	Liepaja	13.10.2006.	Local authorities of Kurzeme region
EUSFIC of Zemgale planning region	EEA and Norwegian Financial Mechanism	Stalgene	14.11.2006.	Local authorities of Zemgale region
Ventspils district council	EEA and Norwegian Financial Mechanism	Ventspils	15.11.2006.	Local authorities of Ventspils district
Ministry of Culture EU culture contact point	EU programme „Culture 2007”; EEA and Norwegian Financial Mechanism in culture scope; European Culture foundation	Riga	21.11.2006.	Culture institutions
Ministry of Culture EU culture contact point	EU programme „Culture 2007”; EEA and Norwegian Financial Mechanism in culture scope; European Culture foundation	Riga	05.12.2006.	Culture institutions
EUSFIC of Kurzeme planning region	EU programmes for support of culture; EEA and Norwegian Financial Mechanism in culture scope	Talsi	06.12.2006.	Stuff from culture institutions and other persons interested in the workshop issues

Ministry of Environment (for Latgale region)	Individual projects` open call in the priority "Protection of the environment" and "Sustainable development" financed by the EEA and Norwegian Financial Mechanism	Preili	07.12.2006.	Potential applicants
Ministry of Environment (for Zemgale region)	Individual projects` open call in the priority "Protection of the environment" and "Sustainable development" financed by the EEA and Norwegian Financial Mechanism	Jelgava	08.12.2006.	Potential applicants
Ministry of Environment (for Vidzeme region)	Individual projects` open call in the priority "Protection of the environment" and "Sustainable development" financed by the EEA and Norwegian Financial Mechanism	Kauguri	11.12.2006.	Potential applicants
Ministry of Environment (for Riga region)	Individual projects` open call in the priority "Protection of the environment" and "Sustainable development" financed by the EEA and Norwegian Financial Mechanism	Riga	12.12.2006.	Potential applicants
Norwegian Directorate on Cultural Heritage/Latvian Inspection on protection of state monuments	Investing in Cultural Heritage - Building of new Partnerships	Riga	12.12.2006.	Norwegian and Latvian culture institutions and organizations established for building of potential partnerships
State Culture inspection of Aluksne district	EU programme „Culture 2007”; EEA and Norwegian Financial Mechanism in culture scope; European Culture foundation	Aluksne	14.12.2006.	Staff from culture sector
Ministry of Environment	Individual projects` open call in the	Liepaja	14.12.2006.	Potential applicants



(for Kurzeme region)	priority “Protection of the environment” and “Sustainable development” financed by the EEA and Norwegian Financial Mechanism			
Ministry of Health	Individual projects` open call in the priority “Health” financed by the EEA and Norwegian Financial Mechanism	Riga	14.12.2006.	Potential applicants
EUSFIC of Zemgale planning region/ Zemgale region development agency	EEA and Norwegian Financial Mechanism	Aizkraukle	15.12.2006.	Staff from local authorities and educational institutions, NGO representatives
Ministry of Children and Family Affairs	Elaboration and implementation of the individual projects in the priority „Children with special needs” financed by EEA and Norwegian Financial Mechanism	Riga	18.12.2006.	Local authorities from districts, representatives from six big cities, foundations and associations, NGOs
Ministry of Justice	Elaboration and implementation of the individual projects in the priority „Judiciary” financed by Norwegian Financial Mechanism	Riga	19.12.2006.	NGOs, state institutions, educational institutions
Ministry of Education and Science	Individual projects` open call in the priority “Development of human resources and education” financed by EEA and Norwegian Financial Mechanism	Riga	19.12.2006.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
EUSFIC of Latgale planning region	EEA and Norwegian Financial Mechanism	Rezekne	11.01.2007	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions

Vidzeme planning region	Individual projects` open call in the priority "Regional policy and development of economic activity" financed by Norwegian Financial Mechanism	Cesis	17.01.2007.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
Ministry of Education and Science	Individual projects` open call in the priority "Development of human resources and education" financed by EEA and Norwegian Financial Mechanism	Riga	19.01.2007.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
Riga planning region/ EUSFIC of Riga planning region	EEA and Norwegian Financial Mechanism	Ogre	19.01.2007.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
Kurzeme planning region	Informative workshop on open calls in the priority areas financed by EEA and Norwegian Financial Mechanism	Saldus	22.01.2007.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
Ministry of Education and Science	Individual projects` open call in the priority "Development of human resources and education" and "Regional policy and development of economic activity" financed by EEA and Norwegian Financial Mechanism	Riga	26.01.2007.	Potential applicants - NGO representatives, state institutions, local authorities, educational institutions
Ministry of Justice	Elaboration and implementation of the individual projects in the priority „Judiciary" financed by Norwegian Financial Mechanism	Riga	13.02.2007.	NGOs, state institutions, local authorities, educational institutions

## Open calls` announcement text



**Ministry of Finance of Republic of Latvia**  
 The National Focal Point for the EEA Financial Mechanism  
 and the Norwegian Financial Mechanism  
**announces on 5 December, 2006 a call for proposals**  
**for the submission of applications**  
**for individual projects**  
**within the framework of**  
**the European Economic Area Financial Mechanism**  
**and the Norwegian Financial Mechanism**

The total amount available for call for proposals is **EUR 17 074 145**.

**The following applicants are eligible:**

State administration or local government authority, its institution or agency, educational institution established by state or local government, state scientific institution, state agency, as well as legal entity registered in the Republic of Latvia: association, foundation (NGO), religious organization or capital company.

Projects may be implemented together with partners from Latvia or the donor countries Iceland, Liechtenstein and Norway, as well as the other countries in the European Economic Area.

**The following rules of the grant rate ceilings shall apply:**

The contribution from the financial mechanisms in the form of grants shall be determined on a case-by-case basis, taking all relevant factors into account. European Community ceilings for co-financing shall not be exceeded in any case.

In addition to the general principle above, the following rules on the grant rate ceilings shall apply:

- a) Grant rate up to 60%; With the exceptions referred to in subparagraphs (b) and (c) below, the grant rate shall not exceed 60% of the eligible project costs;
- b) Grant rate up to 85%; Where 15% or more of the eligible project costs are co-financed by state or local government budget allocations, the EEA Financial Mechanism and the Norwegian Financial Mechanism may provide a grant for the remainder of the eligible project costs;
- c) Grant rate up to and above 85%; For grant assistance set up to support NGO activities (including social partners), the Norwegian Financial Mechanism and the EEA Financial Mechanism may be applied in combination in order to allow grant rates above those described in sub-paragraph (a) and (b) above, but generally not above 90%. Domestic co-financing will normally be required.

The minimum grant size is 250 000 EUR.

**The deadline for submission of applications:**

Applications shall be submitted personally, or sent by post from 5 December 2006 until close of business 17:00 o'clock on 5 March 2006. Only those applications are examined by ministries which are received by 5 March 2007 17:00 o'clock. Applications shall be submitted in English.

**The number and format of the applications:**

3 signed hard copies, except in the priority *Children with special needs*, where 4 hard copies have to be submitted, (from which one is original) and one identical copy in electronic format.

**Exchange rate:** 1EUR=0.702804 Ls

Applications can be submitted under in the table mentioned priority sectors and their sub-priorities outlined in the relevant open call guidelines. For some sub-priorities the ministries have defined particularly supported activities. Please consult the open call guidelines [www.eeagrants.lv](http://www.eeagrants.lv).

**The place for submission of applications and within the open call for the priority available grant:**

Priority sectors	The available grant assistance (EUR)	Address for submission of applications	Contact person
Protection of the environment	1 712 070	Ministry of Environment, Peldu iela 25, Rīga LV-1494, (Room 204)	Ilze Rumbiniece, <a href="mailto:ilze.rumbiniece@vidm.gov.lv">ilze.rumbiniece@vidm.gov.lv</a> +371 7 026564
Sustainable development	1 421 200	Ministry of Environment, Peldu iela 25, Rīga LV-1494, (Room 204)	Ilze Rumbiniece, <a href="mailto:ilze.rumbiniece@vidm.gov.lv">ilze.rumbiniece@vidm.gov.lv</a> +371 7 026564
Conservation of European heritage	1 641 200	Ministry of Culture, K.Valdemāra iela 11a, Rīga LV-1364, (Room 21)	Sandija Auermane, <a href="mailto:eeagrants@km.gov.lv">eeagrants@km.gov.lv</a> +371 7356626
Health	2 368 355	Ministry of Health, Brīvības iela 72, Rīga LV-1011 (Room 431)	Darja Volkova, <a href="mailto:Darja.Volkova@vm.gov.lv">Darja.Volkova@vm.gov.lv</a> +371 7 876028
Children with special needs	897 680	Ministry of Children and Family Affairs, Basteja bulvāris 14, Rīga LV-1050, (3rd floor)	Inese Ikstena, <a href="mailto:inese.ikstena@bm.gov.lv">inese.ikstena@bm.gov.lv</a> +371 7 356481
Human resource development and education	2 221 180	Ministry of Education and Science, Vaļņu iela 2, Rīga LV-1050 (Room 203)	Irīna Stoļarova, <a href="mailto:eld@izm.gov.lv">eld@izm.gov.lv</a> +371 7 047968
Judiciary	3 581 360	Ministry of Justice, Brīvības bulvāris 36, Rīga LV-1536	Vidaga Šaule, <a href="mailto:eeagrants@tm.gov.lv">eeagrants@tm.gov.lv</a> +371 7 036973
Regional policy and development of economic activity	3 231 120	Ministry of Regional Development and Local Governments, Lāčplēša iela 27, Rīga LV-1011 (Room 103)	Una Čakāne, <a href="mailto:eeagrants@raplm.gov.lv">eeagrants@raplm.gov.lv</a> +371 7 770391

**Focal Point contact details:** Finanšu ministrija, Smilšu iela 1, LV-1919 Rīga, e-mail: [eea@fm.gov.lv](mailto:eea@fm.gov.lv), , tel.: +371 7095422, fax: +371 7095601.

All questions concerning the call for proposals may be directed to the respective ministry by e-mail or by post not later than 12 February 2007. The respective ministry prepares a written response and sends it to person concerned electronically or by fax, as well as by post within 5 working days.

Application form and further information about open calls, list of sub-priorities, the evaluation process, the EEA Financial Mechanism and the Norwegian Financial Mechanism as well as all documentation regarding the application process (such as open call guidelines, the application form, user guide, examples of indicators as well the Rules and Procedures, guidelines and guides) are also available on [www.eeagrants.lv](http://www.eeagrants.lv) and [www.eeagrants.org](http://www.eeagrants.org).

Several block grants (e.g. for Academic Research, NGOs, Seed Money, Scholarship and Short term expert Fund) and programmes (e.g. for Cross Border Activities) will be established in Latvia. Please consult the [www.eeagrants.lv](http://www.eeagrants.lv) for further information.

### **Priority “Schengen” restricted call’s announcement text**



**The Ministry of  
Interior**

**Ministry of Interior of Republic of Latvia  
announces on XX March, 2007 a restricted call for proposals for the submission of applications within the framework of priority  
“Schengen” of the Norwegian Financial Mechanism.**

The total amount available for restricted call for proposals is **EUR 2 881 640**.

**The following applicants are eligible:**

State Police, Information Centre of the Ministry of Interior and Ministry of Foreign Affairs.

Projects may be implemented together with partners from Latvia or in the European Economic Area countries registered legal person, state or municipal authority, or international organization, which within its competence shall ensure implementation of the activities related with the Schengen Convention.

**The following rule of the grant rate ceilings shall apply:**

Grant rate up to 85%; Where 15% or more of the eligible project costs are co-financed by state or local government budget allocations, the Norwegian Financial Mechanism may provide a grant for the remainder of the eligible project costs.

The minimum grant size is 250 000 EUR.

**The place for submission of applications:**

Applications can be submitted personally in the Ministry of Interior (Raina Boulevard 6, Riga LV-1050, (Room 207)) from 8:00 o'clock on 19 March 2007 until close of business 16:30 o'clock on 19 Jun 2007. Only those applications are examined by the Ministry of Interior which are received by 19 Jun 2007 16:30 o'clock. Applications shall be submitted in English.

**The number and format of the applications:**

5 signed hard copies (from which one is original) and one identical copy in electronic format.

**Exchange rate:** 1EUR=0.702804 Ls.

**The Ministry of Interior contact details:** Raina Boulevard 6, Riga LV-1050, (Room 207), e-mail.: [janis.zvilna@iem.gov.lv](mailto:janis.zvilna@iem.gov.lv), tel.: +371 7 219504, fax. +371 7 243112.

**Focal Point contact details:** the Ministry of Finance, Smilšu iela 1, LV-1919 Rīga, e-mail: [eea@fm.gov.lv](mailto:eea@fm.gov.lv), tel.: +371 7 095422, fax: +371 7 095601.

All questions concerning the call for proposals shall be directed to the Ministry of Interior by e-mail or by post not later than 29 May 2007. The ministry prepares a written response and sends it to person concerned electronically or by fax, as well as by post within 5 working days.

Application form and further information about restricted call, list of particularly supported activities, the evaluation process, the Norwegian Financial Mechanism as well as other documentation regarding the application process (such as restricted call guidelines, the application form, user guide, examples of indicators as well the Rules and Procedures, guidelines and guides) are available on [www.eeagrants.lv](http://www.eeagrants.lv) and [www.eeagrants.org](http://www.eeagrants.org).



## Overview of within the first open call received individual projects

### The priority „Protection of the environment”

No.	The full title of the individual project	The grant applied for (EUR)	The applicant
1.	The increase of heat efficiency produced from local biomass for Ludza town consumer	256 121	"Ludzas Bio-Enerģija" Ltd.
2.	New water purification system at the brewery of "Zaksi" Ltd. , Uzava district, Ventspils region	256 398	"Zaksi" Ltd.
3.	Processing of poultry by-products (manure) into syngas in stock company Balticovo, Iecava area	1 696 140	Stock company Balticovo
4.	Integrated approach to Prevention of Odor Pollution and Establishment of Monitoring System in Latvia Pig-breeding Enterprises	311 439	Allazi Rural Municipality
5.	Implementation of earth heat demonstration project and extension of experience in Riga region	632 127	Limbazi District Council
6.	Utilization of local biomass for production of environmental-friendly fuel in Karsava	400 223	"Ekobriketes" Ltd.
7.	Pilot project of management of electronic and electric devices waste in Liepaja	912 850	Liepaja City Council
8.	Increase of energy efficiency and promotion of possibility to use alternative energy in heating of public buildings in Otanki and Medze municipalities	1 013 089	Otanki municipality
9.	Earthen heat utilization for heating in Stende elementary school and Stende kindergarten	343 542	Stende Town Council
10.	Liepaja „Lampu demerkurizācijas centrs" Ltd. Modernization of technology of recycling mercury containing lamps	277 293	"Lampu demerkurizācijas centrs" Ltd.

11.	Surveillance measures for reduction of air pollution from exhaust fumes engines caused by tractor techniques in Latvia, involving bio-fuel utilization	383 636	State Agency "State Agency for Technical Surveillance"
12.	Solar hybrid power station as autonomous source for ensuring of energy for small users ( The formation of renewable power centre and two specimen objects)	259 843	Institute of European studies (IES)
13.	Feasibility study for development of waste water and sewerage treatment systems and preparation of technical documentation in the local authorities of Ogre district	611 722	Ogre District Council
14.	Environmental sound plastic waste recycle technology purchase and set up in Kuldiga district	1 712 000	"Sioplast" Ltd.
15.	North Vidzeme Biosphere Reserve Environmental education and information centre – an example of environmentally friendly renewable energy usage	284 603	North Vidzeme Biosphere Administration
16.	Reconstruction of boiler house in Nica municipality with the objective to increase the utilization potential of local energy resources and stimulate the development of business activities in the area, what provides the limitation of the land degradation.	442 953	Nica Municipality Council
17.	Pilot project development of waste electrical and electronic equipment automatic crushing and sorting device	376 409	"Eko Reverss" Ltd.
18.	Implementation of the pilot project in Eleja municipality for application of geothermal energy in heat supply for public buildings in Latvia	763 000	Latvian Culture, History and Nature Heritage Development Association
19.	Offshore wind parks for Latvia – potential for sites and evolution of impacts	488 828	Association "Baltijas Vides Forums"
20.	Improvement of existing control systems of dioxins and polycyclic aromatic hydrocarbons in fish products	250 000	The National Diagnostic Centre of Food and Veterinary Service
21.	Development of Collection and Storage System for Electric and Electronic Waste in Bauska and Jelgava	583 091	Joint Agency of Jelgava and Bauska Municipalities "Zemgales EKO"
22.	Hazardous hospital waste utilization unit upgrade in Olaine	319 050	Share Holding Company "BAO"

23.	Demonstration project for use of renewable energy and integrated pollution prevention and control in camp site "Gaļi" Liepaja district, Latvia	333 754	"CarlBro" Ltd.
24.	Improvement of Electric and Electronic Equipment producers register operation	484 365	Latvian electrical engineering and electronics industry association
25.	Introducing Heat Pumps for Heat Supply in Riga city: Setting-up Demonstration Objects	255 000	Riga City Council
26.	Secondary Usage of Bio-fuel – Vegetable Oil Products in the Cogeneration Plant in Riga	252 480	"EKO OSTA" Ltd.
27.	GRONBOSS KURZEME	272 841	"I&G Tehnikas serviss" Ltd.
28.	An establishment of biogas co-generation plant in Limbazi district, Ozolnieki	650 000	"B.G.D." Ltd.
	<b>Total:</b>	<b>14 822 797</b>	
	<b>Total available grant made available within the OC:</b>	<b>1 712 070</b>	
	<b>Oversubscription rate:</b>	<b>8,7</b>	

**The priority „Sustainable development”**

No.	The full title of the individual project	The grant applied for (EUR)	The applicant
1.	Reconstruction of Ikskile city community's district heating systems	320 802	Ikskile district council
2.	Promotion of Ogre town sustainable development	370 153	Ogre County Council
3.	Energy production of cogeneration in stock company Balticovo, Iecava area	1 421 200	Stock company Balticovo
4.	Improvement of efficiency of management and use of nature resources in territory of NATURA 2000 – nature reserve Liepaja lake	707 236	Liepaja City Council
5.	Improvement in the state of Ludza district lake fish resources	251 521	Farm „Božki” from Ludza region Istra parish
6.	Promotion of sustainable Management of Fish Crayfish Resources in	566 525	State Agency „Latvian Fish

	Inland Waters and Environmentally Friendly Aquaculture (PROMIWA)		Resources Agency”
7.	Sustainable use and management of nature resources in the NATURA 2000 territories – popular and potential tourism destinations in Latvia	417 555	Latvian Country Tourism Association „Lauku ceļotājs”
8.	Construction of Qualitative and Energy Efficient Model House for Foundation of Ecological Design Educational Centre of Vidzeme	386 550	Foundation „Krustceles”
9.	The providing of long-lasting of inland waters and aquaculture in river Venta, section from waterfall Rumba till estuary of river Abava in the territory of NATURA 2000	257 969	„Kurzemes cope” Ltd.
10.	Renovation and Modernization of the Hostel of Vangazi Trade School	483 777	Vangazi Trade School
11.	Sustainable development and protection of Sloka lake and the surrounding territory	319 789	Jurmala City Council
12.	Integrated management systems for Latvian Marine Protected Areas	422 063	Latvian Institute of Aquatic Ecology
13.	Fostering efficient energy consumption and use of renewable energy sources for sustainable development of municipalities in Latvia	380 000	Baltic Environment Forum
14.	Popularization and Promotion of Organic Food Market	250 000	Kuldiga District Council
15.	New Energy Efficient Indoor and Street Lighting Systems for Long-term Development of Latvian Municipalities – Save Earn Benefit	546 756	Livani District Council
16.	Raising of sustainable development capacity in Latvia	956 000	Riga Technical University
17.	Promotion of development of biological agriculture consultations in Latvia	285 000	Ministry of Agriculture
18.	Implementation of new technologies for collecting and processing of unused wood	963 249	„AGRO 3” Ltd.
19.	Sustainable Management of the Lubana Wetland Complex	533 875	Lubana Wetland Complex Foundation
20.	Sustainable development of ecosystem of Lake Burtnieks and its adjacent territories	848 300	Burtnieki Circuit Council
	<b>Total:</b>	<b>10 688 320</b>	
	<b>Total available grant made available within the OC:</b>	<b>1 421 200</b>	
	<b>Oversubscription rate:</b>	<b>7,5</b>	

**The priority „Conservation of European cultural heritage”**

<b>No.</b>	<b>The full title of the individual project</b>	<b>The grant applied for (EUR)</b>	<b>The applicant</b>
1.	Restoration of wooden architecture: Renovation of Aspazijas House in Jurmala	423 810	Jurmala City Municipality
2.	Renovation of Jaunpils castle of Jaunpils cultural heritage centre	600 000	“LATVISANS” Ltd.
3.	Development of Latvian Sacred Culture Heritage Knowledge Centre	584 979	Latvian Professional Association of Style Furniture Design
4.	Taking past into the future – craftsmen training and restoration of the wooden houses in the Valmiera District	750 000	Valmiera District Council
5.	Conservation of the Liepaja museum complex building to encourage public awareness about cultural heritage	262 692	Liepaja Museum
6.	Restoration of the 18 <sup>th</sup> century wooden building – the Art Gallery “Durvis” in Tukums	587 999	Tukums Town Council
7.	Restoration of Kuldiga District Museum and Establishment of Wooden Architecture Restoration Craftsmen Workshop	471 682	Kuldiga Town Council
8.	Historical Center of Bauska – European Heritage	574 306	Bauska Town Municipality
9.	Restoration of St. Johns Church in Cesis	468 027	St. John’s Congregation of Cesis
10.	Learning by doing – development of timber restoration in Latgale region	693 973	Rezekne Art Secondary School
11.	Renovation of Gardener’s house as a heritage valued wooden building in the territory of Vecgulbene castle	375 746	Fund “The renovation of Gulbene historical centre”
12.	Renovation of Rusona estate (Rusonas muiža) in historical center of Rusona district	388 895	“Rušonas muiža” Ltd.
13.	Renovation of building of Jazeps Vitols Latvian Academy of Music	443 445	Jazeps Vitola Latvian Academy of Music
14.	Culture monument “Pētermuižas school” restoration and educational of restorers center create	750 000	Enterprise: Society “Laikmets”

15.	Riga Art Nouveau Centre	635 500	Department of Culture of the Riga City Council
16.	Documentation and preservation of Soviet perionon-conformist cultural heritage for the collection of the Contemporary Art Museum of Latvia	438 000	State Agency “The New “Three Brothers””
17.	Restoration of wooden architecture: Renovation of small hall of “Dzintari” concerthall complex in Jurmala	637 500	Jurmala City Council
18.	Improvement of Cultural Heritage, Economical and Social Environment in the Cesis Old Town	750 000	Cesis City Council
19.	The renovation of four rotundas and hunters lodge in the territory of Vecgulfene castle	266 315	Fund “The Renovation of Gulbene historical centre”
20.	Second life: Restoration of Wooden Cultural Heritage at Kalnciems/ Melnsila Quarter in Riga	469 598	“BC grupa” Ltd.
21.	Restoration of Jelgava Holy Trinity Church Tower	613 068	Jelgava City Council
22.	Restoration of Ungurmuiža manor-house	381 464	Raiskums municipality council
23.	Restoration and reconstruction of Sigulda city historical centre	750 000	Sigulda region Council
24.	ABC of Cultural Heritage preservation	681 677	Society of Latvian restorers
	<b>Total:</b>	<b>12 998 676</b>	
	<b>Total available grant made available within the OC:</b>	<b>1 641 200</b>	
	<b>Oversubscription rate:</b>	<b>7,9</b>	

**The priority “Health”**

No.	The full title of the individual project	The grant applied for (EUR)	The applicant
1.	Transition to Digital Radiology and Implementation of Patient Management Systems in Daugavpils Regional Hospital	389 310	Daugavpils Regional Hospital

2.	Quality Improvement of Health Care Services, Ensuring Effectiveness and Accessibility in Stationary and Primary Health Care Institutions in the District of Liepaja	268 703	Liepaja District Council
3.	Introduction and Practice of Healthy Lifestyle in Northern Kurzeme	317 807	Olympic Centre "Ventspils"
4.	Riga 1 <sup>st</sup> Hospital Sterilization Department Renovation and Procurement of Equipment	416 312	Riga 1 <sup>st</sup> Hospital, Limited company of Municipality of Riga
5.	Implementation of Activities for Elimination of Prevalence of Contagious Diseases and Electronisation and Development of Health Care Services in Bulduru Hospital in Jurmala	449 675	"Bulduri Hospital" Ltd.
6.	Promotion and Popularisation of the Healthy Lifestyle in Latgale, Daugavpils District	720 000	"AURRUM 8" Ltd.
7.	Improvement of technical and professional skills quality in the hospitals of Balvi and Gulbene Districts	1 062 010	Balvi District municipal agency "Hospital of Balvi"
8.	Technical Capacity Improvement in Cesis District Hospital	277 121	Agency of Cesis district municipality „Cesis district hospital"
9.	The Improvement of the Treatment and Medical Care in Ainazi and Viki Hospitals for the Children with Mental Disorders and Disabilities	1 079 114	State Ltd. psycho neurological hospital for children "Ainaži"
10.	Extension of the Ogre County Social Service and Increasing the Capacity of its Employees	1 623 615	Ogre County Council
11.	Public Health Development in Liepaja: Continuation of Liepaja-Bergen Cooperation in Health Promotion and Public Health Care	404 211	Liepaja City Council
12.	Development of Joint Information Technologies Network in Health Care in Preili and Ludza	547 226	"Preili Hospital" Ltd.
13.	Health Promotion Campaign, Health Care and Access to Health Services for Sex workers in the capital and rural areas of Latvia	452 862	Latvian Gender Centre "Genders"
14.	e-health Project for Outpatient Hospitals in Riga	252 000	„Dziedniecība" Ltd.
15.	Enlargement of Kuldiga Health Centre	870 709	"Kuldīgas veselības centrs" Ltd.
16.	Improvement of Services for Mental Health Patients in Republic of	397 119	„Neirožu klīnika" Ltd.

	Latvia		
17.	Integration of the Doctors and Medical Personnel Certification Procedure in Latvia	292 696	Latvian Medical Association
18.	Centralized Sterilization Unit Building: Purchase and Sterilization Equipment at MRP SIA Madonas Hospital, Latvia, Vidzeme	485 027	MRP "Madonas Hospital" Ltd.
19.	Improvement of technical and professional capacity of the Hospital of Kuldiga by introduction of electronic information system	326 346	"Kuldiga Hospital" Ltd.
20.	Improvement of the Diagnostic Radiology Digital Image Transmission System and Service Accessibility in Primary and Secondary Health Care within the Framework of the National Cancer Control Program in Latvia (DIGIM)	747 682	State Ltd. "Riga Eastern Hospital"
21.	Promotion of Healthy Lifestyle in Jurmala	361 046	Jurmala City Council
22.	ANGIO – e-Health Project for Angio Surgery in Latvia	338 376	State Joint Stock Company "Pauls Stradins Clinical University Hospital"
23.	Introduction of Hospital Information System in Pauls Stradins Clinical University Hospital. Stage I Measures	335 772	State Joint Stock Company "Pauls Stradins Clinical University Hospital"
24.	Introduction of Laboratory Based Early Warning System and Infection Control Mechanisms for Containment of Multiresistant Nosocomial Pathogens in Latvian Regional Hospitals	326 034	State Joint Stock Company "Pauls Stradins Clinical University Hospital"
25.	Know what you eat! – consumer health initiative	264 168	Latvian Federation of Food Enterprises
26.	Old People with Mental Health Violations Integration in Society in Latgale Region	880 826*	State Ltd. "Daugavpils Psycho neurology Hospital"
27.	Substance Abuse Prevention and Rehabilitation in Latvia (DEPO)	845 592	NGO "Teen Challenge Latvia"
28.	SOS-Successful Overcome of Stress in Riga and Riga Region	327 225	Society "Skalbes"
29.	Improvement of Quality, Effectiveness and Access to the Health Care Services Provide by the Primary Health Care Centre of Vecmilgravis	438 030	JSC „Latvian Maritime Medicine Centre"



30.	Reconstruction of department of Central Sterilization of Valmiera Hospital in order to Reduce Infections of Nosocomial and multiresistant microorganisms in primary and secondary healthcare according to directives of EU	850 000	Valmiera district municipal Ltd. „Valmiera Hospital”
31.	Communalization of Rural General Practices in Latvia	269 520	Latvian Rural General Practices Association
32.	Upgrade of HCIPC by Development of Innovative e-medicine Support System to Contribute to the Decrease of Cancer Mortality Rate	546 932	State Joint Stock Company “Pauls Stradins Clinical University Hospital”
33.	Care Organizer	583 525	Hospital of Traumatology and Orthopaedics
34.	Health School Step towards Public Health	329 888	Latvian Umbrella Body for disability organisations “Sustento”
35.	Rehabilitation of Patients Suffering from Abalienation and Mental Illnesses in Dedicated Salutary Workshops	316 019	State Ltd. “Daugavpils Psycho neurology Hospital”
36.	Reconstruction of the Central Sterilization Department in Jekabpils Regional Central Hospital according to the directives of the EU	429 800	LTD “Jekabpils Regional Central Hospital”
37.	Development of Ambulatory Health Care Services for Vidzeme Region Persons with Mental Character Difficulties and Improvement of Access in Strenci Psychoneurological Hospital	694 744	VSIA “Strenci psycho neurological hospital”
	<b>Total:</b>	<b>19 517 042</b>	
	<b>Total available grant made available within the OC:</b>	<b>2 368 335</b>	
	<b>Oversubscription rate:</b>	<b>8,2</b>	

*\* Total project costs are 880 826 EUR indicated in the application’s section 4.2, but the budget form in the application’s section 5.1 and 5.2 is not completed at all, therefore the grant applied for is not indicated in this project.*

**The priority “Children with special needs”**

<b>No.</b>	<b>The full title of the individual project</b>	<b>The grant applied for (EUR)</b>	<b>The applicant</b>
1.	Foundation of support and development centre “Avotiņš” for children with special needs in Saldus town	441 273	Saldus Town Council
2.	Providing of Social Rehabilitation and Supporting Services for Children with special needs in Rezekne Municipality	306 456	Social Care Department of Rezekne City Council
3.	Creation of well-disposed learning environment for children with special needs to integrate into Malta secondary school #2 of Rezekne district	250 010	Malta Civil Parish Municipality
4.	Social Rehabilitation Day Centre for children and young people with special needs	864 455	“Health and recreation complex “Dzintari”” Ltd.
5.	Life in Movement – Establishment of Vidzeme Regional Social and Medical Support Centre for Children with special needs	633 998	Valmiera Town Municipality
6.	Improvement of social integration quality of children with special needs in Dauguli special elementary boarding-school	250 000	Dikli Local Municipality
7.	Multifunctional support centre for disabled children and their families “Sprīdītis”	510 000	Jurmala City Council
8.	National children development and rehabilitation centre	713 060	State Ltd. National Rehabilitation Centre “Vaivari”
9.	Development of Multidimensional Support Centre for Children with Special Needs in Jelgava	339 999	Jelgava City Council
10.	Kindergarten “Saulīte” of Aizkraukle region – for children with special needs	262 650	Aizkraukle amalgamated local municipality council
11.	Establishment of Support System for Children with Special Needs Inclusion in Education System in Jelgava	480 130	Jelgava Education Board
12.	Children’s Rehabilitation Centre in Grobina Rural Municipality “Dižvanagi” – “Vanadzēns”	253 732	“Vanadzēns” Ltd.
13.	Development of multifunctional centre for children with special needs in	250 000	Society Rehabilitation centre “Mēs

	Rīga		esam līdzas”
14.	Optimization of the educational process in the area of inclusive education for children with special needs at pre-school age and “C” level classes	402 577	Latvian Portage Association
15.	Development and Approbation of Support System for Families that Have Children with Special Needs by Using Network of Special Education Institution in Riga City and Riga Region	280 500	Riga City Council Education, Youth and Sports Department
	<b>Total:</b>	<b>6 238 840</b>	
	<b>Total available grant made available within the OC:</b>	<b>897 680</b>	
	<b>Oversubscription rate:</b>	<b>6,9</b>	

**The priority “Human resource development and education”**

<b>No.</b>	<b>The full title of the individual project</b>	<b>The grant applied for (EUR)</b>	<b>The applicant</b>
1.	Renovation of building for establishing Society centre in Aluksne	298 378	Aluksne Town Council
2.	Improvement of service and lifelong learning opportunities in the community center "Krote Library" for inhabitants of Krote village in Bunka parish, district of Liepāja	366 506	Bunka Municipal Council
3.	EuroBaltic Centres of Excellence Project. Promotion of Young Researchers	958 375	Fond "EuroBaltic Centres of Excellence"
4.	Formation of Conductive Environment for Personality Physical and Mental Development in Grobina Pre-school Education Institution "PIPENITE"	848 230	Grobina Town Council
5.	Development of environmental science study content and study materials	468 400	University of Latvia
6.	Adult Education Development in Iecava Region	601 823	Iecava Region Municipality
7.	Development of Vidzeme Continuing Education Technology Center	641 940	Vidzeme University College
8.	Establishment of Innovative Information and Coordination System for Lifelong Learning in Kurzeme	473 381	Venspils University College

9.	Incorporating Digital Tehnologies into Secondary and Higher Education of the Rezekne District	281 412	Rezekne District Council
10.	Rhythm Institute	370 448	Assosiation "Ritma Institūts"
11.	Improvement of Education and Training Programmes Offer at Saldus Mucis School and Saldus Arts School	303 765	Saldus District Council
12.	Establishment of mobile multimedia training centre	398 208	Venspils municipal enterprise "Ventspils Dogital Centre"
13.	Modernization of Study Course "Computer Control of Electrical Technologies" and Laboratory Equipment in Riga Technical University	340 845	Riga Technical University
14.	Living by the Constitutional Values	460 413	Education Development Centre
15.	Reconstruction of building in Jerceni manor complex by establishing of the environmental education centre in nature protected area	701 510	Jerceni Parish Council
16.	Development of the Modern Vocational Education Environment for Metal Working Specialists at Riga 3rd Vocational School	357 000	Riga 3rd Vocational School
17.	Learning of Healthy Lifestyle and "Green Thinking" in Schools of Latgale and Vidzeme regions	252 496	Latvia Orienteering Federation
18.	Human resources development and education	352 495	State Border Guard College
19.	Modernization of the dog handler training programs, training environment and technical equipment of the State Border Guard	255 000	State Border Guard College
20.	Modernization of training and material base of the College of the State Border Guard	415 290	State Border Guard College
21.	Digital Druva	274 920	Druva Secondary School
22.	Extension of th Ogre Central Library and Improvement of the offered services	896 992	Ogre Council City
23.	New Education Possibilities in Valka Border Region	1 167 917	Valka Town City
24.	Creation of Business Development Centre in University of Latvia	263 850	University of Latvia
25.	Education System Development in Vangazi	306 849	Vangazi Town Council
26.	The establishment of further education centre in State LTD "Bulduru	341 547	State Ltd."Bulduru Horticultural

	Horticultural secondary school" in city Jurmala		secondary school"
27.	Modern information technologies as a tool of multicultural environment improvement within social integration process of Latvia	312 979	Institute of European Studies
28.	Energy Law and Policy Studies	327 906	LLC "Riga Graduate School of Law"
29.	Establishment of Continuing Education Center for Higher Administrative Staff of Higher Education Institutions in Latvia	250 000	University of Latvia
30.	Establishment of the regional lifelong learning information and resource centre in Jelgava	463 948	Municipal education establishment "Jelgava Regional Adult Education centre"
31.	IMPLANT - Improving Learning and Training	893 984	Latvian Adult Education Association
32.	Increasing the Quality of Lifelong Learning in Zemgale Region	267 168	Zemgale Planning Region
33.	Development of lifetime education in Jurmala city	342 024	Jurmala City Council
34.	"Light in your heart" - training for social workers of Latvia in project management	369 292	"Novus Consulting Group" Ltd.
35.	Establishment of Environmental Modeling Centre in Riga Stradina University	282 647	Riga Stradins University
36.	Rising competences in social dialogue for sustainable public services in regions: Norwegian knowledge transfer to Latvia	359 356	Employer's Confederation of Latvia
37.	Integrated Education for Latvian Rural Community Development	279 315	Union "Farmers Parliament"
38.	Output of the land surveying professional education development program and training for land surveying specialists	307 846	"Training Centre ABC" Ltd.
39.	Safe Work Game	397 800	Technical Experts Association
40.	Differences unites!	447 661	Latvia Children's Fund
41.	School Education Programs and Information Communication Technology Integration Standards and Methodology Development in Latvia	270 090	"Aster group" Ltd.
42.	Increase of knowledge and service quality of 30 European Union Information points in Latvia	307 025	State Agency "European Union Information Agency"
43.	"Prātpils" - the Children's Centre for Education, Development and	2 217 466	"Cognita" Ltd.

	Contemporary Skills		
44.	Immigrants and refugees - new members of society in Latvia	282 200	Secretariat of the Special Assignments Minister for Social Integration of the Republic of Latvia
45.	Veselības izglītības pilnveidošana un cilvēkresursu iesaiste bērnu paliatīvās aprūpes pakalpojumu nodrošināšanā Latvijā (Development of health education and involvement of human resources into provision of children` private care services in Latvia)*	693 929	Bērnu paliatīvās aprūpes biedrība (Children palliative care association)*
46.	Non governmental organizations in small municipalities of Latvian regions providers of life-long learning services and promoters of democracy	250 000	Latvian Community Initiatives Foundation
47.	Integration of information and communication technology in education and training in dentistry in Latvia	1 023 845	Riga Stradins University
48.	Development of training system for continuing improvement of capacity building of human resource for medical and disaster emergencies in Latvia	973 447	Ministry of Health, Centre of Emergency and Disaster Medicine
49.	Increase of Energy Auditor as a Sustainable Tool For Building Quality Improvement	351 910	State agency "Housing agency"
50.	Development of an Academic Technology Training Center at the Riga Technical University and University of Latvia	401 200	Riga Technical University
51.	Creation of the Centre of Applied and Scientific Researchers	250 572	Higher School of Psychology
52.	Innovation in availability of vocational life-long education and human resource development	478 975	Association of Adults' and Vocational Education
53.	Extra Curriculum and Non-formal Education Possibilities at Cirava Vocational School	983 866	Cirava Vocational School
54.	Developing and delivering innovative training modules for Baltic executives using an interdisciplinary approach to entrepreneurship and advanced technologies	254 805	JSC "Riga International School of Economics and Business Administration"

55.	The promotion of education and study system of the Riga 1st Medical College during the period of 2008-2009.	459 068	The Riga 1 <sup>st</sup> Medical College
56.	Establishment and Development of New Media Art Education in Liepaja	649 058	Liepaja Academy of Pedagogy
	<b>Total:</b>	<b>27 547 372</b>	
	<b>Total available grant made available within the OC:</b>	<b>2 221 180</b>	
	<b>Oversubscription rate:</b>	<b>12,4</b>	

*\* The whole project was submitted only in Latvian language*

#### Open call results within the priority „Judiciary”

No.	The full title of the individual project	The grant applied for (EUR)	The applicant
1.	“Implementation of Bail Supervision in Latvia”	320 143	State Probation Service
2.	“Resocialisation of Inmates in Zemgale Prisons”	1 018 233	Prison Administration of the Ministry of Justice of the Republic of Latvia
3.	“Prevention of Human Trafficking and Strengthening the Judiciary”	1 791 143	Resource Centre for Women “Marta”
4.	“Permanent camp for conditionally sentenced boys in Vilkene”	1 128 512	Association “Riga City Mission”
5.	“Strengthening the Judiciary in Latvia by Improving Capacity of the State Forensic Science Bureau of Latvia in Order to Comply with Best Practice and International Quality Standards”	754 575*	State Forensic Science Bureau
6.	“Civilized Conflict Solving – Latvian Youth Challenge”	779 375	Association “Integration for Society”
7.	“The Establishment of Video – control system in Vilis Pludonis Kuldiga gymnasium and in the closest surrounding around it”	12 627**	Vilis Pludonis Kuldiga gymnasium
8.	“Elaboration of Prison Building Standards”	1 088 425	Prison Administration of the Ministry of Justice of the Republic of Latvia
9.	“The Multiple Response to Combat Trafficking in Latvia”	1 216 827	Latvian Red Cross
10.	“Development of Common and Unified Information System on Sentenced and Released Persons”	544 000	State Probation Service

11.	“Judicial Training in EU Law Application Matters and EU Legal Acts Accessibility Facilitation for the Latvian Judiciary”	489 540	Court Administration of the Republic of Latvia
12.	“Training of Prisoners in Skirotava and Jekabpils Prisons in order to Aid Employment Stimulation”	258 462	“Novus Consulting Group” Ltd.
13.	“Strengthening of Human Resource Capacity of Probation System and Prison System of Latvia”	739 497	State Probation Service
14.	“Development of the Complex Program on Resocialization of the Former Convicts in Latvia during Years 2008 – 2010”	430 807	Organization “Integration for the Society”
	<b>Total:</b>	<b>10 572 166</b>	
	<b>Total available grant made available within the OC:</b>	<b>3 581 360</b>	
	<b>Oversubscription rate:</b>	<b>3,0</b>	

\* The grant amount (754 575 EUR) indicated in the column “The grant applied for (EUR)” is the total project costs, because in the application form there is no grant amount given in the box of the section 5.1 “Grant requested (Euro)”;

\* The grant applied for in euros (12 627 EUR) is less than the minimum grant what should be requested from the donorstate for one individual project, i.e., 250 000 euros.

#### Open call results within the priority „Regional policy and development of economic activity”

No	The full title of the individual project	The grant applied for (EUR)	The applicant
1.	“Development of individual regional concept and technical projects for establishment of Ogre County Technological Park”	246 500	Ogre County Council
2.	“Implementation of PPP model for development of Lielupe River basin”	389 733	Jurmala City Council
3.	“Promoting entrepreneurship friendly environment in Latgale region creating and developing a cooperation network”	257 687	Kraslava District Council
4.	“Capacity building of planning and project development in Kurzeme planning region”	453 321	Kurzeme Planning Region
5.	“The Project of Digitalization of the State Land Service of the Republic	912 330	The State Land Service of the



	of Latvia Archive of Maps”		Republic of Latvia
6.	“The development of methodology for monitoring system of Riga region planning documents”	258 570	Foundation “Riga Region Development Agency”
7.	“Vidzeme Center for Innovation and Entrepreneurship: Innovation through Partnership”	1 274 775	Cesis District Council
8.	“Information Flow Instrument for local governments, higher education establishments and private sector (IFI)”	451 822	City Development Department of Riga City Council
9.	“Development of Science and Technology Parks in Latvia (STP)”	682 992	City Development Department of Riga City Council
10.	“Competence Building in Local and Regional Government of Cesis District”	250 000	Cesis District Council
11.	“Development of PPP in Daugavpils Fortress”	431 428	Daugavpils City Council
12.	“Upbuilding of Aloja Information, Education and Culture Centre (Competence Centre)”	753 591	Aloja Town Council
13.	“Capacity Building of Zemgale Region for Strengthening the Economic Activities and Cooperation with Norwegian Institutions”	439 263	Zemgale Planning Region
14.	“Development of the Wood Education Centre – Business Incubator in Ape Town, Latvia”	323 000	Ape Town with Rural Area Council
15.	“Implementation of public private partnership in street maintenance in Jelgava City”	340 000	Jelgava City Municipality Agency “Pilsētsaimniecība”
16.	“Formation of a Data Centre in Bauska District to Strengthen Administrative and IT Capacity in Latvia Regions”	556 200	Bauska District Council
17.	“The reconstruction of Carnikava County Council Building”	1 512 398	Carnikava County Council
18.	“New Administrative centre as precondition for sustainable urban development in Kekava, Latvia (SubUrb Kekava)”	1 500 000	Kekava Municipality Council
19.	“Vidzeme`s region local government administrative capacity building by providing training on quality management systems and implementation of systems in accordance with Common Assessment Framework – CAF principles”	709 599	Foundation “Vidzeme Development Agency”

20.	“Creation of a new administrative centre (NAC) of Riga City Council in Tornkalns – Development of sketch and technical projects”	696 720	Riga City Development Department/ Riga City Council
21.	“Promoting the utilization of the research potential of local universities for regional development in Latvia”	552 500	University of Latvia
22.	“Improved Solutions for the Provision of Local Governments` Services in Latvia”	794 960	Latvian Association of Local and Regional Governments (LALRG)
23.	“Public and private partnership as instrument for municipal housing development”	432 817	State Agency ”Housing Agency”
24.	“Establishing Jekabpils Regional Development Agency”	255 000	Jekabpils City Council
	<b>Total:</b>	<b>14 475 206</b>	
	<b>Total available grant made available within the OC:</b>	<b>3 231 120</b>	
	<b>Oversubscription rate:</b>	<b>4,5</b>	

	<b>Grand total grant available within 1<sup>st</sup> OCs:</b>	<b>17 074 145</b>	
	<b>Grand total grant applied within 1<sup>st</sup> OCs:</b>	<b>116 860 419</b>	
	<b>Overall oversubscription rate:</b>	<b>6,8</b>	

## Funding for programmes/block grants within the financial mechanisms

Title of the programme/ block grant	Programme (EUR)			Block grant (EUR)			Grant (EUR) from:	
	Grant	State Budget (15%)	Total Fund	Grant	State Budget (15%)	Total Fund	EEA	Norway
Environmental policy integration programme in Latvia	3 481 412	614 367	4 095 779				3 481 412	0
Strengthening of civil society and society integration				650 000	114 706	764 706	650 000	0
Promotion of development of public or private partnership in Latvia	1 795 068	316 777	2 111 845				0	1 795 068
Cross-border cooperation	2 329 890	411 157	2 741 047				0	2 329 890
Academic research				363 606	64 166	427 772	363 606	0
Technical assistance for implementation of <i>acquis communautaire</i>	469 884	82 921	552 805				0	469 884
<b>Total Annex B</b>	<b>8 076 254</b>	<b>1 425 221</b>	<b>9 501 475</b>	<b>1 013 606</b>	<b>178 872</b>	<b>1 192 478</b>	<b>4 495 018</b>	<b>4 594 842</b>
Specific form of grant assistance under Annex C	Programme (EUR)			Block grant (EUR)			Grant (EUR) from:	
	Grant	State Budget (15%)	Total Fund	Grant	State Budget (15%)	Total Fund	EEA	Norway
NGO Fund				4 973 132	877 612	5 850 744	2 486 566	2 486 566
Scholarship block grant				1 491 940	263 284	1 755 224	745 970	745 970
Seed money facility				497 313	87 761	585 074	248 657	248 656
Short term expert fund				1 097 230	193 629	1 290 859	0	1 097 230
<b>Total Annex C</b>				<b>8 059 615</b>	<b>1 422 285</b>	<b>9 481 900</b>	<b>4 029 808</b>	<b>4 578 422</b>
<b>Total donors' grant for P/BG (Annex B + C):</b>							<b>8 524 826</b>	<b>9 173 264</b>

### Statistical data regarding the first open call

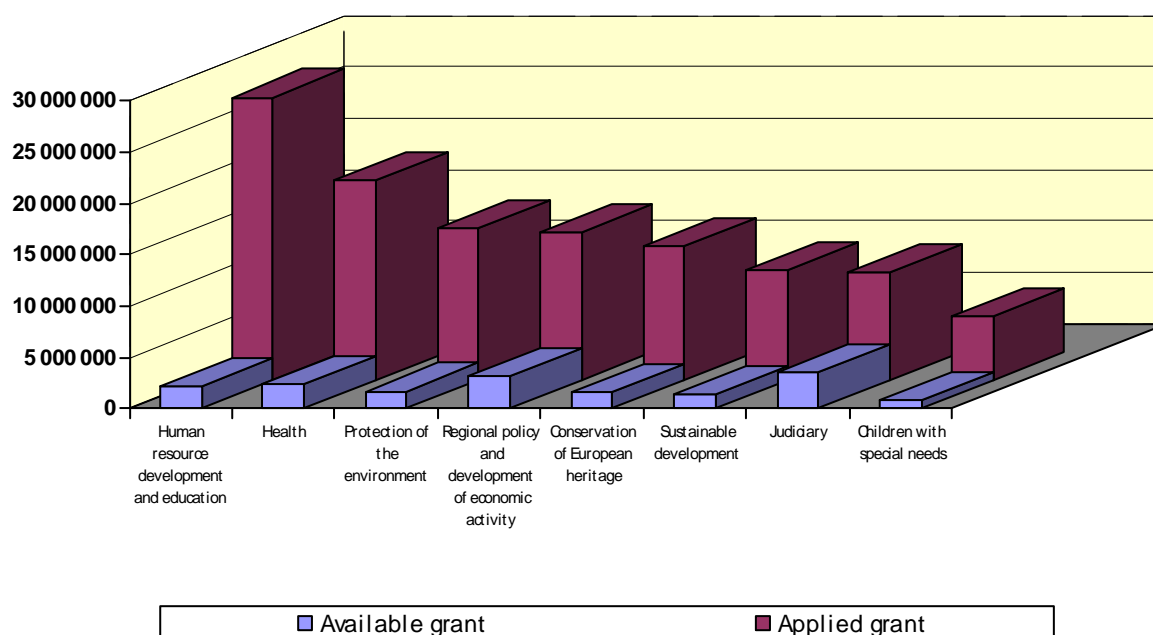
During the Norwegian/EEA financial mechanisms implementation time, year 2004-2009, it is planned to announce two open calls for individual projects within priority sectors set in the Memorandums of Understanding on the implementation of the Norwegian/EEA financial mechanisms.

The first open call for individual projects was launched on 5 December 2006, making €17 074 145 million grant available for individual projects within eight priorities such as sustainable development, protection of environment, health, children with special need, conservation of European cultural heritage, human resources development and education, judiciary and regional policy and development of economic activity.

Deadline for submission of applications within the first open call for individual projects was set on 5 March 2007, and applications were submitted in English to the line ministries responsible for the respective priority area.

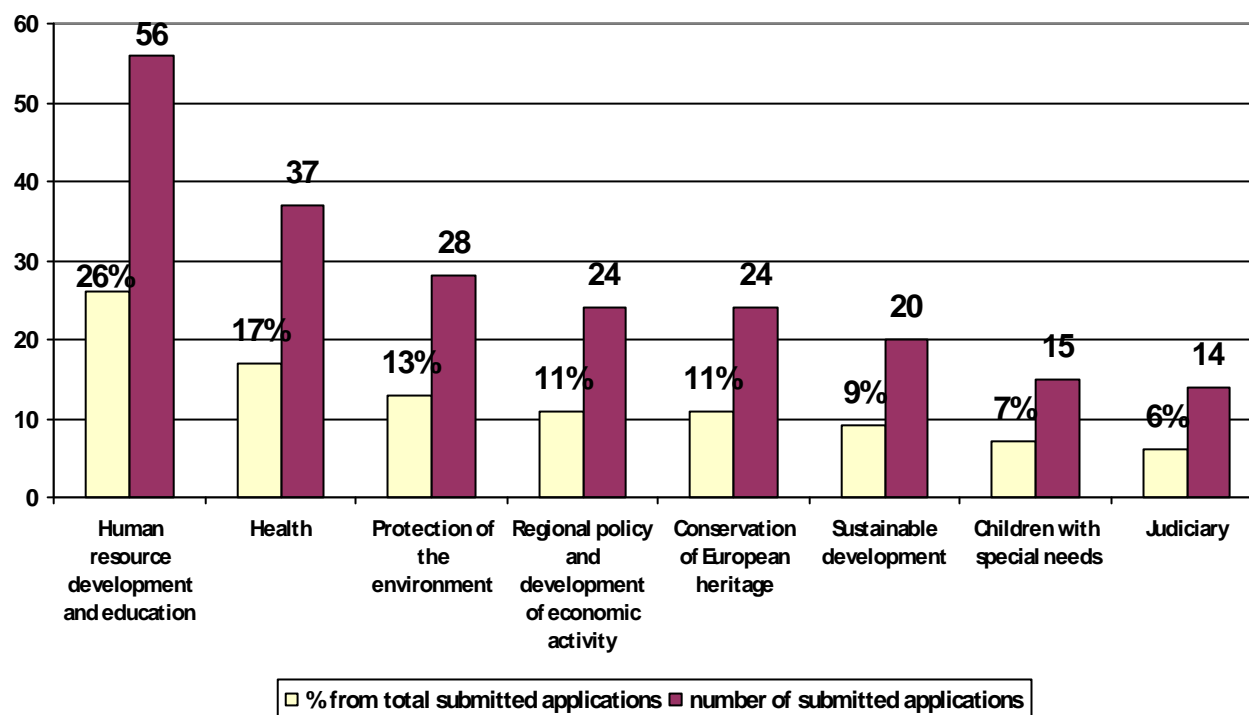
According to data summarized by the Ministry of Finance within the first open call 218 applications were received from applicants in total for €116 860 419.

#### Available grant versus applied grant by priorities (EUR)



The data shows that the most attractive priority for the applicants was *Human resource development and education* priority where 56 applications were received for total value of € 27 547 372, which shows that 26 per cent of all applications were submitted within this priority. The reason of such demand could be explained by the growth of national economy and the increasing role of people's competitiveness and development of one's personality.

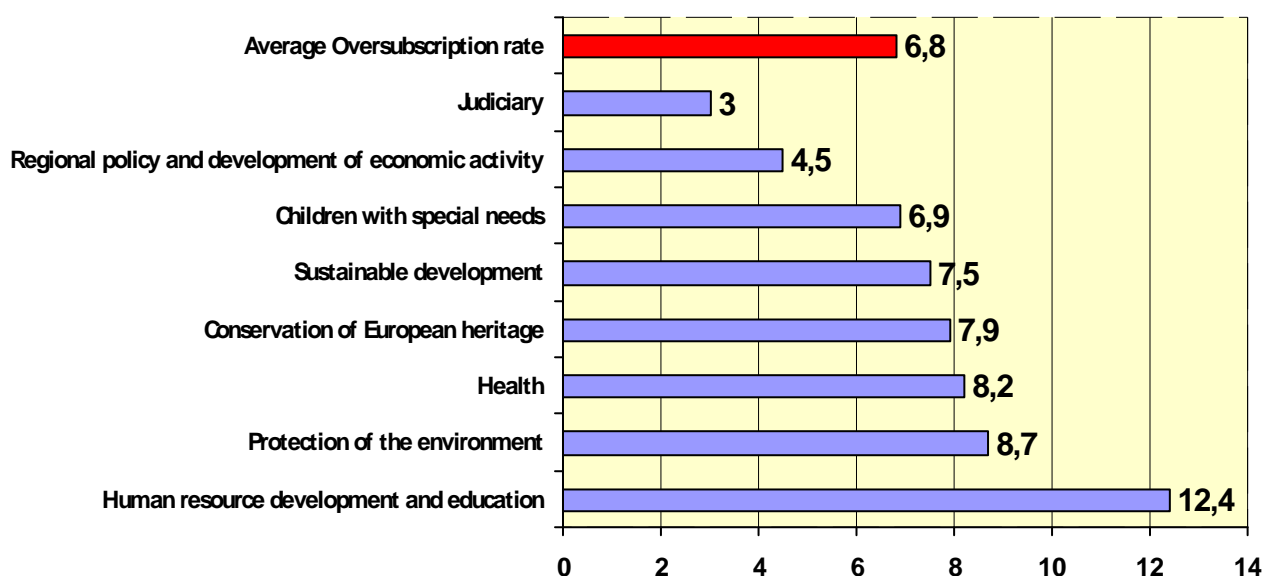
### Number of the submitted applications by priority



The spread between within open call available EEA/Norwegian financial mechanisms grants and value of grants requested in applications is significant. According to the data the total requested amount of grant almost 7 times exceeds the available amount of grant.

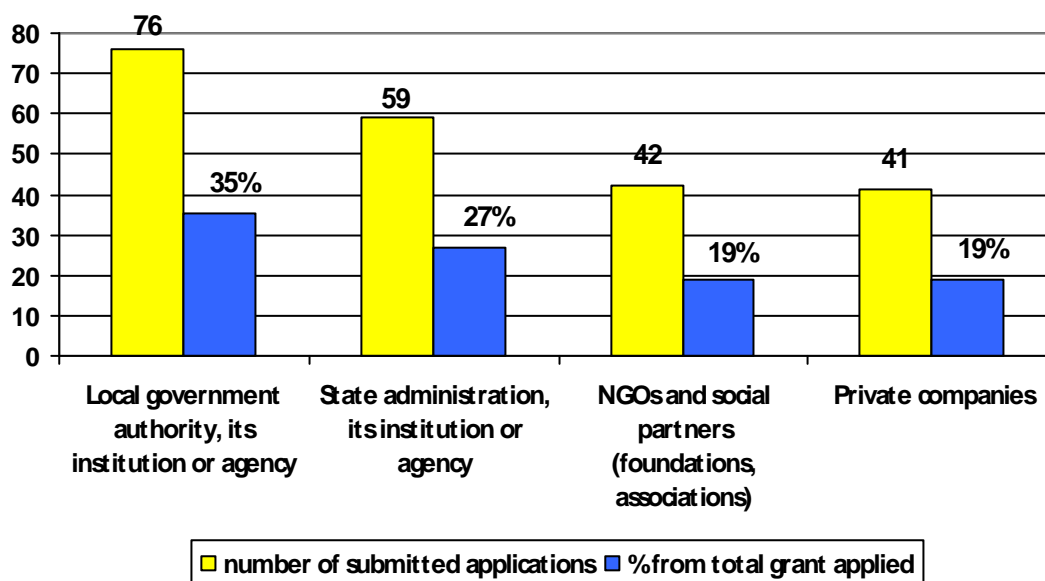
The oversubscription rate within priority “Human resource development and education” is 12.4, which is the highest one comparing to other priorities.

### Oversubscription rate per priority



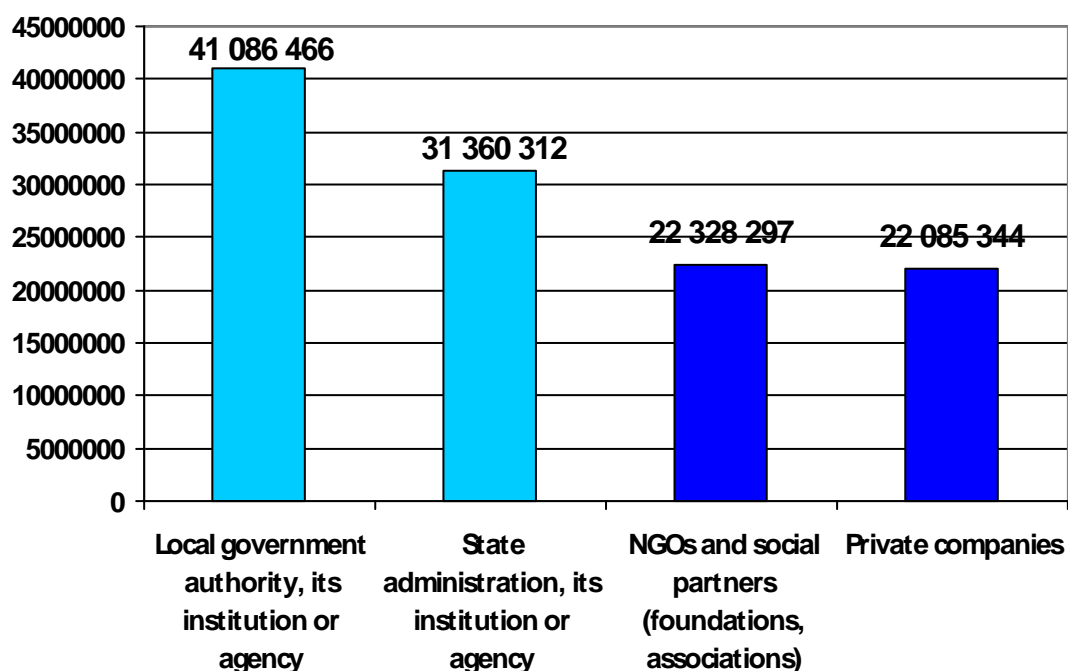
By summarizing the data about applicants it was clarified that more than a half of applications received were submitted by local governments and state institutions, i.e., in total 135 applications or 62% of all received applications. NGOs and social partners were represented with quite high number of applications - 42 applications or 19% of all received applications. Almost close to rates of NGOs and social partners were private companies which have submitted 41 application or also approximately 19% of all received applications.

### Submitted applications by applicants



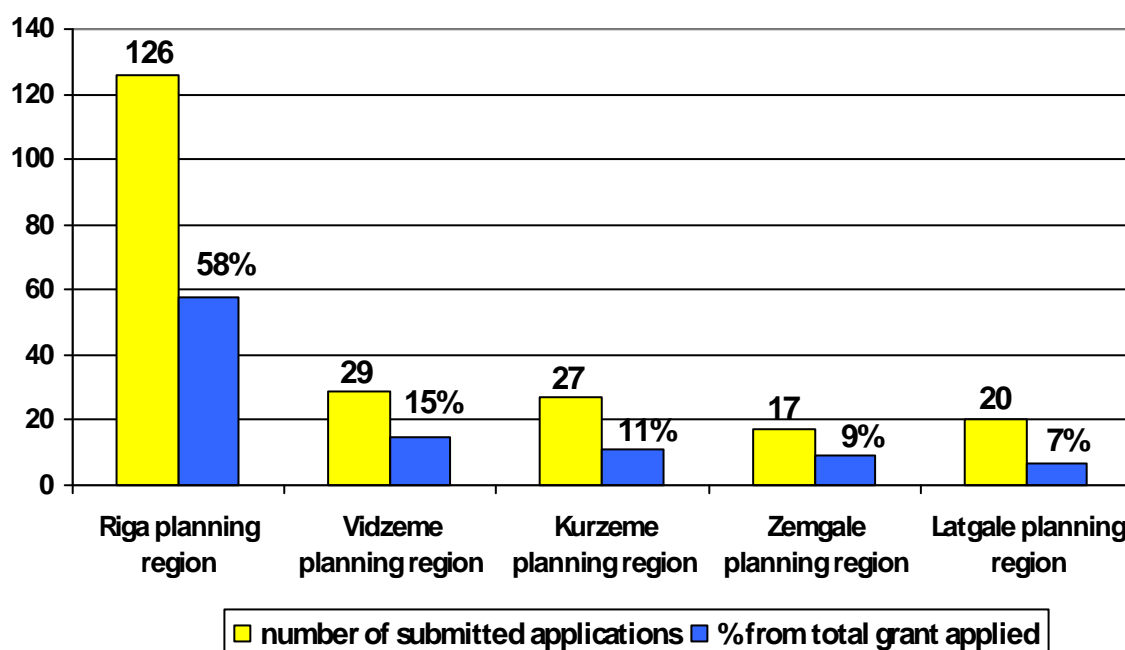
The applicants representing the local governments and state institutions have submitted 135 applications for a total value € 72 446 778 which is 62% from total grant applied. While 83 applications for a total value € 44 413 641 was submitted by applicants engaged in the private sector and NGOs and social partners which is 38% from total grant applied.

### Grant applied for by applicants (EUR)



In order to analyse possible distribution of grant assistance within the territory of Latvia, the breakdown of data by 5 planning regions - Riga, Vidzeme, Kurzeme, Latgale and Zemgale - was used. The results received from the Intermediate bodies show that 58% of the applications are received from Riga planning region, namely from Riga city. The reason of such allocation of grant assistance could be explained by historical approach to spatial development of Riga city as a monocentric city. Riga is defined as the main administrative, industrial, financial and transportation centre in Latvia, thus Riga versus the rest of Latvia can offer better employment opportunities and higher quality of life standards than other towns in Latvia.

### Submitted applications by planning region



Recent data received from Intermediate bodies shows that Riga planning region has applied for a grant in total value of € 67 922 524, while Vidzeme, Kurzeme, Zemgale and Latgale planning regions has applied for a grant in total value of € 48 937 895.

### Grant applied for by planning region (EUR)

